

**HILLSBOROUGH, NH HISTORIC DISTRICT COMMISSION MEETING**  
**MINUTES**  
**August 9, 2023**

**TIME:** 6:30 p.m.

**LOCATION:** Center Club

**MEMBERS:** Deanna Neal, Jay Emmert, Brad Hunt, Laurie Jutzi (alternate), Pat Bradley (alternate)

Also Present: Marilyn Deans, Michael Grant, Creighton Demarest, Kay Bennett, Steve Bennett, Alan Jutzi, Cyrus Gibson

Deanna made a motion to approve the minutes for the August 3, 2023, meeting, Brad seconded, and the motion passed unanimously.

**OPEN SESSION:**

Laurie announced that Kay Bennett had provided copies of the hand drawn map of the Center showing the original houses.

Alan reported on his discussion with the Hollis Historic District representative Donna Solero about the success of the Hollis Regulations. He also spoke with Andrew Cushing, the New Hampshire Preservation Alliance Community Preservation Services Manager, about historic districts comparable to Hillsborough Center. The Hollis regulations have worked well. The district differs from Hillsborough in size, makeup, and income level, but has met no resistance by property owners within the district. Mr. Cushing suggested Wakefield was a comparable community to Hillsborough in some respects but stated that Historic Districts in general can meet resistance in their communities. There can be a shortage of people with backgrounds in relevant fields to give appropriate guidance in small communities. Even the larger community of Hollis found finding qualified commission members to be challenging.

There was discussion about the importance of communicating to new members to the District that any improvements and/or repairs should fit within the style of the existing buildings and the context of the surrounding community. Additionally, it was noted that Sellers and their agents have a duty to inform potential buyers of homes in the District that there are Regulations and Guidelines in place.

**ONGOING BUSINESS:**

The Commission continued revision of the Guidelines Draft initially provided by Deanna, cut and pasted from the Hollis HDC Regulations suggested by Robyn Payson. (See Attached Draft)

**ANNOUNCEMENTS**

The next meeting will be held on August 16, 2023, at 6:30 pm at 590 Center Road.

**Adjournment:**

Deanna moved that the meeting be adjourned at 8:08 p.m. The motion was seconded by Jay and passed unanimously.

Submitted by: Laurie Jutzi, Secretary

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Deanna Neal

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Brad Hunt

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Jay Emmert

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Pat Bradley (Alternate)

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Laurie Jutzi (Alternate)