



TOWN OF HILLSBOROUGH

NEW HAMPSHIRE



2013 ANNUAL REPORT

2013 ANNUAL REPORT INDEX

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MUNICIPAL SERVICES DIRECTORY

Town Office Monday – Friday 8:30 a.m. to 5:00 p.m. Fax E-Mail: hillsboro@hillsboroughnh.net Web Site: www.town.hillsborough.nh.us	464-3877 ext. 223 464-4270
Town Clerk/Tax Collector Monday – Friday 9:00 a.m. to 4:45 p.m. Tuesday 9:00 a.m. to 6:45 p.m. Last Saturday of every month 10:00 a.m. to 11:45 a.m.	464-3877 ext. 224
Selectmen Second & Fourth Tuesday Open Session 6:00 p.m. to 6:15 p.m. or By Appointment. Please call the Town Office.	464-3877 ext. 221
Planning Board First & Third Wednesday at 7:00 p.m.	464-5378 ext. 227
Board of Adjustment By Application	464-3877 ext. 227
Building Inspector	464-3877 ext. 223
Land Use & Economic Development Tuesday – Friday 9:30 a.m. to 3:00 p.m. or by appointment Email: robyn@hillsboroughnh.net	464-3877 ext. 227
Conservation Commission Second & Fourth Thursday at 7:00 p.m.	464-3877 ext. 221
Health Officer By Appointment	464-3877 ext. 230
Welfare Officer By Appointment	464-3877 ext. 226
Highway Department	464-3877 ext. 253
Parks & Recreation	464-3877 ext. 258
Transfer Station Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m. Thursday 12:00 p.m. to 8:00 p.m.	464-3877 ext. 254
Youth Services Office	464-3877 ext. 230
Supervisors of the Checklist	464-3877 ext. 221
Water and Sewer Commissioners Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m. Water meets the 2 nd Thursday of each month at 6:00 p.m. Sewer meets the 4 th Tuesday of each month at 6:00 p.m.	464-3877 ext. 229
Wastewater Treatment Plant	464-3877 ext. 255
Library Monday & Friday 12:00 p.m. to 5:00 p.m. Tuesday & Thursday 9:00 a.m. to 8:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.	464-3595
Emergency Telephone Number	911
Police	464-5512
Fire Department	464-3477

TOWN OFFICERS

Moderator

Chris Pinkham – 2014

Selectmen and Assessors

Russell S. Galpin, Chairman – 2014

David N. Fullerton – 2015

Wendy A. Brien-Baker - 2016

Town Administrator

Laura G. Buono

Town Clerk/Tax Collector

Deborah J. McDonald – 2014

Town Treasurer

Robert R. Charron – 2014

Chief of Police

David Roarick

Fire Chief

Kenneth J. Stafford Jr.

Fire Warden

Kenneth J. Stafford Jr.

Community Planning Director

Robyn L. Payson

Youth Services Director

Peter Brigham

Library Director

Robin Sweetser

Highway Foreman

William Goss

Solid Waste Facility Manager

Luke Levesque

Building Inspector

Vacant

Health Officer

Peter Brigham

Welfare Officer

Dana Brien

Emergency Management

Scott Murdough

Supervisors of the Checklist

Mary Lou Kulbacki, Chairman – 2014

Joyce Bosse - 2016

Arlene Johns – 2018

Trustees of the Fuller Public Library

Robert Woolner, Chairman – 2015

Patricia S. Mathison – 2014

Philip Daley - 2015

Michelle Matheson – 2016

Benjamin James Ainslie - 2016

Trustee of Trust Funds

Hudson Lemkau – 2014

Douglas S. Hatfield – 2015

Arthur Kaufman – 2016

Planning Board

Herman C. Wiegelman, Chairman – 2014

E. Ann Poole – 2015

Martha L. Caron – 2014

Clarence (Larry) Baker – 2015

Alan B. Urquhart – 2016

Denise Dargie DeForest - 2016

David N. Fullerton – Selectman Ex-Officio

Park Board

James C. Bailey, III, Chairman – 2014

Brigid Howell – 2014

Vacancy – 2014

Vacancy – 2015

Vacancy – 2015

Allan Kingsbury – 2016

Clinton Brake - 2016

Conservation Commission

Brett Charrington, Chairman – 2016

Linda White – 2014

Richard Head – 2017

Robert E. Drummond, Jr. – 2015

Terry Yeaton – 2016

Dr. W. James Young – 2015

Rachel Hawkinson – 2015

Water/Sewer Commissioners

Douglas J. Parker, Chairman – 2016

Herman Wiegelman – 2015

Peter Mellen - 2014

Zoning Board of Adjustment

Roger Racette, Chairman – 2014
Robert Hill – 2014
Richard Booth – 2016
James Bailey, III – 2015
Clarence (Larry) Baker – 2016

Historic District Commission

Jonathan Gibson, Chairman – 2014
Gilman Shattuck – 2015
James Bouchard – 2016
Vacant – Planning Board Ex-Officio
Wendy A. Brien-Baker – Selectman Ex-Officio

Economic Development Commission

Alan Urquhart, Chairman – 2014
Jack Wells – 2015
Douglas Hatfield – 2015
Steven Venezia – 2016
Jane Williams – 2016
Russell S. Galpin, - Selectman Ex-Officio
Herman Wiegelman, Planning Board/Water &
Sewer Commission/Hillsborough Pride Ex-
Officio
Laura Buono – Town Administrator
Robyn Payson – Director of Land Use and
Economic Development

Cemetery Trustees

Iris Campbell, Chairman – 2016
Raymond Barker – 2014
Wendy Brien-Baker – 2015

Solid Waste Advisory Board

Luke Levesque – Facility Manager
Wendy A. Brien-Baker – Selectman Ex-Officio
Audrey Bethel – Hillsborough
Vacant – Windsor
Vacant – Windsor
Christa Courturier – Deering
Vacant – Deering

Senior Advisory Committee

Patricia Mathison, Chairman – 2016
Charles Gaides – 2016
Donna Boss – 2015
Kathryn Lassey – 2015
Joyce Peace – 2014
Russell S. Galpin – Selectman Ex-Officio
Dana Brien – Senior Affairs Officer

PUBLIC NOTICE TO HILLSBOROUGH RESIDENTS AND PROPERTY OWNERS

[RSA 674:39-aa.VI]

Pursuant to Chapter 206 (HB 316) of the 2011 Legislative session, and RSA 674:39-aa, notice is hereby given to all Hillsborough residents and property owners that any involuntarily merged lots may be restored to premerger status upon the owner's request to the Board of Selectmen. Notice was posted at the Hillsborough Town Offices on October 24, 2011 and shall remain posted through December 31, 2016. Notice shall also be published in the Town's 2011 through 2015 annual reports.

Town of Hillsborough



Boards & Departments

SELECTMEN'S REPORT

The Selectmen are pleased to report that 2013 has proven to be a year of rebuilding, strengthening and growth for the Town of Hillsborough. With the loss of Selectman Steve Venezia and the addition of Selectman Wendy Brien-Baker we began to reflect on the great recent choices made along with new ideas for the future.

This year our new Town Administrator Laura Buono had the opportunity to observe, suggest and implement some much needed changes to the day-to-day operations of the Town. With the restructuring of job descriptions and duties the public will see a more streamlined and efficient town office. Laura has also held many employee training programs and brought together more productive department head meetings which contributed to the updating of the personnel policy this year.

In 2013, the residents of Hillsborough voted to purchase a new grader for our Highway Department and they completed another successful section of road reconstruction along with new sidewalks near the Hillsboro-Deering Elementary School. The Fire Department began its membership in the Capital Area Mutual Aid Fire Compact, which is providing many benefits to our Town. The Police Department began updating the look of their cruisers with a more cost effective and recognizable look. Our long time Animal Control Officer resigned and we implemented a new system for this position that we feel will work very well within our Police Department. With the loss of our Building Inspector/Code Enforcement Officer we had an opportunity to take a look at that position and make some changes that we feel will be a great improvement moving forward. We have also recently hired a new on-call Building Inspector to fill the position. Peter Brigham our Youth Services Director graciously offered to take on the role of Health Officer and our Town Administrator Laura Buono assumed many of the duties of the Code Enforcement Officer. These are only a few of the examples of restructuring to make the Town operations run more efficiently.

We were pleased to present the Boston Post Cane to Guy Kimball and had a beautiful display made to be seen in our library.

It was a year of retirement in Town with Tamara McClure leaving her position as Library Director after 24 years of much appreciated service. Robin Sweetser has stepped in and taken on the roll of Library Director. Congratulations Robin!

In the Planning Department, we increased our Planning Director, Robyn Payson's hours from 24 to 30 hours when we restructured the duties of the Building Inspector. We are excited for the changes and proposed development we see coming to Hillsborough in the future and hope that we will be able to make that position full time once again. We are also happy to see the Master Plan sub-committee up and running again to work on a full update. The Economic Development Commission is focusing on downtown



parking and some of the other issues we face in that area. In 2014 they will be doing a study to come up with parking solutions that will help fill the empty properties downtown.

At the Transfer Station we made the decision to stay with the Concord Coop. Being a part of this group brings a significant savings to the Town.

The Selectmen are pleased to present a 2014 operating budget to the voters that our Department Heads and Town Administrator worked extremely hard on to keep it below last year's. We will also be introducing Capital Reserve warrant articles to plan ahead for the future.

The Town is always looking for volunteers to serve on our Boards and Committees. We have some that meet as little as once a month. Please think about how you could help serve your community and inquire at the Town Office if you are interested in open opportunities.

A huge THANK YOU goes out to all of our Department Heads, Employees and Board/Committee Volunteers. All of your efforts are truly appreciated.

Respectfully submitted,

Russell S. Galpin, Chairman
Board of Selectmen

David N. Fullerton

Wendy A. Brien-Baker

TOWN ADMINISTRATOR'S REPORT



I thoroughly enjoyed my first year as your Town Administrator and I would like to sincerely thank my staff and department heads for working with me as things were changed and shuffled around. I know change is never easy and I am grateful that they have been graciously accepted by those involved.

An assessment of the building department's workload was conducted and based on those findings a few changes were made which has resulted in a cost savings to the town. Those changes are included in that department's report. We also made various changes to job duties within the Town Hall. Now the financials are all handled out of one office and the administrative support for the Planning Director and Building Department are handled through the Selectmen's Office. Again, I can't thank the staff enough for working with me on these.

The department heads met several times to rake through updating the Personnel Policy and although we hoped to have it completed during the year, other issues came up which took priority. The Town endured an hour and wage audit conducted by the Department of Labor and although we came through it well, there was one specific area that needed updating. We found that the manner in which we were paying on-call personnel who signed up to cover various shifts at the Fire Department, needed improvement. Due to this, you will notice a larger than typical increase in the Fire Departments 2014 budget in order to cover the shifts needed to meet the call demand. The Chief has been working hard at postponing the need to request additional fulltime staff.

The Economic Development Committee has been discussing downtown viability and with that, has been moving forward with plans to emphasize the available parking. They are currently working on a build out analysis which encompasses what parking is currently needed and what is projected to be needed in the future. They are also working on several ways in which Hillsborough can be "marketed" and have some great ideas they are moving forward with.

Mother Nature has been dealing us a mix of various weather scenarios both with the extremely humid summer and the bitter cold of the winter. Our highway crew and transfer station personnel endure it all

and continue to do a great job. I for one enjoy the comforts of being indoors on extreme weather days and give kudos to our employees who have to brave the elements in order to get the job done.

An emergency shelter drill was conducted in November which provided some good experience and insight for all involved. Various town personnel took part in the drill as well as students from the Hillsboro-Deering High School who took their “roles” very seriously.

Toward the end of the year, the Town received news that Public Service of New Hampshire (PSNH) is closing the service center in Hillsborough. Moving forward, Hillsborough will be serviced out of the Keene area work center. Although PSNH doesn’t expect much to change in the way of service to the community, emergency personnel have voiced concern over any changes in response times during emergencies or disasters. The building is expected to be placed up for sale within the next couple of months which will hopefully result in a new commercial business in that area.

The Selectmen, Administration, and Department Heads have approached the 2014 budget with the goal of providing the residents with a budget that is level funded or lower, including warrant articles. Reduced revenues from the State over the last few years have presented challenges for all municipalities and we continue to look for ways to overcome those reductions with as little impact to the residents as possible.

Please take the time to read the reports from the various departments on the following pages. The Town is fortunate to have such dedicated employees and volunteers who provide valuable services to the residents. I look forward to 2014 and the opportunity to work on other projects and issues that need attention. As many of you have experienced this past year, my door is always open and I am willing to listen to any concerns and ideas you may have as well as answer questions that come up.

Respectfully submitted,

Laura Buono
Town Administrator

DEPARTMENT OF LAND USE AND ECONOMIC DEVELOPMENT

2013 proved to be a year of growth and change for the Town of Hillsborough. The first and most obvious change is in the name of this department from the “Office of Community Planning”, to the “Department of Land Use and Economic Development”. The intention of changing the name is to more clearly identify the full range of responsibilities and functions of this department and of the Director.

2013 Highlights Include:

Weatherstone Crossing (Mike Black’s development)

This eagerly anticipated “Weatherstone Crossing Master Site Plan”, in process since 2008 was approved in April. This project is a 6 phase development with 250,000 sq ft of retail and up to 85 units of housing. Phase 1 of this project is expected to come before the Planning Board in early 2014.

Hillsborough Facing Forward

In June of 2013, Meg Curtis hosted, at beautiful “Stone Wall Farm Bed and Breakfast”, a scoping session with representatives from the town, civic organizations and the school district. Town Administrator Laura Buono, Welfare Administrator Dana Brien, and I facilitated a productive discussion about encouraging volunteerism and how groups could work together to make Hillsborough a “Destination Town”.



Sanel Auto Parts

Sanel Auto Parts located on Henniker Street has been approved to redevelop their site by razing the existing buildings on their lot, replacing with a new energy efficient building and landscaped parking lot.

Sanel Auto Parts is just one of the redevelopment projects currently underway in Hillsborough. Redevelopment is often the first sign that recovery has begun to take hold. When people see existing businesses re-develop or even add a fresh coat of paint it boosts the morale of the area, and encourages business.

Safe Routes to School

In spring of 2013 the efforts of the Safe Routes to School Task Force came to fruition with the construction of the new crosswalks on School Street, and new curbing and sidewalks on the loop along Brown, Church and Walnut Streets. The benefits to the families and children of Hillsborough because of these improvements will be enjoyed for years to come.

Master Plan

The Planning Board formed a Steering Committee and by fall the Master Plan Committee had been formed. The first task to be undertaken will be a new town wide survey that will be developed with the assistance of the Central New Hampshire Regional Planning Commission. It is the goal of the Committee to hold Visioning Sessions before the end of 2014.

Zoning Changes

The Planning Board revisited the changes proposed in Town Meeting 2012 by the Zoning Task Force. The most important change in that revision was the establishment of a “Chart of Uses” which consolidates all of the uses defined under the Ordinance into a single table so instead of reviewing the text related to each zoning district to determine if a use is permitted; a person can simply go to the “Chart of Uses” for easy reference. In order to make sure no uses similar to those listed fell through the cracks a “Savings Clause” was developed to protect them.

All in all although it has been a quiet year application wise, it has certainly not been a slow year for the Planning Department.

<u>Case</u>	<u>Status</u>
Weatherstone Crossing Master Site Plan	Approved-Awaiting Phase 1
Angela Werner Dog Daycare	Approved with conditions
Catherine Anderson-Subdivision Across Town Line	Approved
James and Derek Boynton-Lot Line Adjustment	Approved
Sanel Auto Parts-Major Site Plan/Site Re-development	Approved
Dascomb Road 27 Unit Cluster Development	Conceptual Stage

Central New Hampshire Regional Master Plan Advisory Committee

I will be participating on the Central New Hampshire Regional Master Plan Advisory Committee which is in the process of writing the Master Plan for Central New Hampshire. By participating on this committee, I am in a position to advocate for Hillsborough’s interests.

In October, the Town of Hillsborough hosted a well attended Public Outreach event with a presentation by Central New Hampshire Regional Planning Commission about the Master Plan for the Central New Hampshire region.

Economic Development Commission

We are contracting for an Economic Impact Study for the Central Business District with a complete build out analysis that provides actionable solutions to the parking issues, as well as a clear picture of the economic challenges in the Central Business District.

During my first year as your Planning Director, it has been my pleasure to work with my colleagues at the Town Office, the Chamber of Commerce, Hillsborough Pride, and meet many of the citizens and business owners in town. In 2014 I hope to meet more of you and will be doing my best to visit more businesses. I encourage anyone who wishes to come by during my office hours or call with any questions or concerns you have about Planning, Economic Development or Land Use.

Please forward your questions, comments, and concerns to me, or stop by the office, which is located at 27 School Street.

Respectfully submitted,

Robyn L. Payson
Community Planning Director
464-3877, extension 227 robyn@hillsboroughnh.net

TOWN OF HILLSBOROUGH ZONING ORDINANCE

WHY AMEND THE ZONING ORDINANCE?

The Town of Hillsborough has not had a comprehensive update of its Zoning Ordinance in over 20 years. The Planning Board recognizes the potential of Hillsborough as a prime location for new development.

With that in mind, the Planning Board has once again taken up the two years worth of work by the Zoning Task Force for an update that will be easy to understand, consolidate zoning districts and uses in to a user friendly chart, be in compliance with state law, and encourage business while protecting the interests of the Citizens of Hillsborough.

OBJECTIVE

To update, consolidate, and make a more clear and objective Zoning Ordinance, in order to encourage more business and development in our community.

REASONS FOR NEW ORDINANCE

- Hillsborough's Zoning is not up to date or consistent with surrounding communities
- Zoning is not specific and lacks ~predictability
- Definitions need to be simpler, ~corrected and in some cases expanded.

SUMMARY OF CHANGES TO THE ZONING ORDINANCE

- All uses are now defined and summarized in the "Definitions" section and listed by Zoning District in a new Table 4.
- Definitions now refer to New Hampshire Revised Statutes Annotated (RSA)'s when possible.
- Definitions are now clarified and located in one place, instead of being scattered throughout the ordinance.
- Description of Zoning Districts have now been simplified, and allowed uses have been relocated to a new Table 4.
- Tables pertaining to Frontage, Setbacks, and Area requirements have been clarified.
- Because it is impossible to anticipate every use, a "Savings Clause" has been included so that substantially similar uses will not be prohibited.
- "Mobile Home Parks and Subdivisions" has been made simpler and less restrictive.
- Cluster Development, "Definitions" have been relocated to the general "Definitions" section.

HOW CHANGES ARE MADE

Instead of making corrections throughout the ordinance, because most of the content is being reorganized, the way to do this is to rescind and replace the current zoning sections.

This approach is known legally as "Repeal and Re-enact"

***For a full copy of the ordinance and its changes, please contact the Selectmen's Office.*

TOWN CLERK'S REPORT

FOR THE PERIOD JANUARY 1, 2013 - DECEMBER 31, 2013

2013 Registrations	\$748,606.95
Dog Licenses	\$3,580.50
Dog Fines	\$964.00
Marriage Licenses	\$1,395.00
UCC	\$1,290.00
Certified Copies	\$2,480.00
Paid to the Town of Hillsborough	\$756,316.45

VITAL STATISTICS

Births	40
Marriages	39
Deaths	55

YEAR END REPORT OF 2013 DEATHS IN HILLSBOROUGH

MICHAEL H. ANDERSON	FRED HILL, JR
FREDERIC C. MURPHY	MICHAEL MCCARRON
RONALD J. TEIXEIRA	BENJAMIN J. MOLINARI
MIMI SHIZUE SMITH	DONNA SANBORN
WILLIAM MANN	ELINOR VAILLANCOURT
JOHN JOHNSON, SR	ARLINE CAMPBELL
RONALD MARZIANO	HERMAN DODGE
ANNA YOUNG	HUDSON LEMKAU III
ALFRED AVERY	THERESA CIMON
LESLIE BRADFORD	LORRAINE TORODE
TRAVIS LEVESQUE	MARK SKERSEY, JR
ALFRED MARTINO	ANNE STICKNEY
RUTH HUNTLEY	WILLIAM MCMAHON
MAURICE RYLEY	NORMAN BEAROR
ANGEL MONTANEZ	PAMELLA THOMPSON
MARJORIE MILLETT	BRUCE CARNES
LOIS HAYES	CHRISTINE SPADE
DOROTHY GILE	EDNA ROBINSON
JUDITH HORNE	RITA FARMER
ROBERT CUSICK	DORIS PENNY
GUY KIMBALL	ALICE KULBACKI
DONALD KIENHOLZ	RICHARD GAUTHIER
DONNA GRIGAS	HELEN PATTERSON
KEVIN BIRK	THOMAS BRITT
DAVID HUBBARD	PETER ELLIS
DOROTHY TROTTIER	RICHARD WHIPPLE, JR
EDWARD PAQUETTE	HERBERT R. HANSEN
SHARON RANDALL	

Respectfully submitted,

Deborah J. McDonald
Hillsborough Town Clerk

POLICE DEPARTMENT REPORT

2013 has come and gone with a few staffing changes at the Police Department. In June we welcomed Officer Mark McSweeney to the force. Mark is a full time certified officer with 5 years of experience. He filled the open position that was vacated by Sgt. Brian Reopel. K9 Officer Nick Hodgen was promoted to Sergeant. Animal Control Officer Walter Crane retired. We wish him well and thank him for his 25 years of service to the community. Dale Green and John Connarn were hired as part time / on call Animal Control Officers. Sgt. Mark Philibert returned home safely after a second tour in Afghanistan with the National Guard.

While competing in the United States Police Canine Association Regional K9 certification trials, Sgt. Hodgen and K9 Fanto placed 2nd in obedience and agility and 5th overall out of 35 teams in the New England area. The competition is also used as a process by which Sgt. Hodgen and Fanto meet their annual certification requirements. In addition, they also won the award for best sportsmanship.



Over the past 4 years we have concentrated efforts on the reduction of: Illegal drug use in our community. We are very proud to report that a nine-month undercover operation with members of the Hillsboro Police Department, DEA High Intensity Drug Trafficking Area (HIDTA) Task Force, and the Sheriff's department resulted in one of the Hillsboro Police Department's largest drug arrests. A large amount of drugs were seized and a substantial drug supplier operating near our schools was shut down. Special thanks to Hillsboro Officers Detective Marcellino, Prosecutor Brown, and Capt. Donovan for their efforts in that investigation.



In October 2013 we changed the graphic design of the police cars. The old design had no safety reflective material and was outdated. The new design is 100 percent reflective and it will cost less money in the long run as there's no painting of the cars involved.

Below is a fraction of the calls that the department is involved in. Please do not hesitate to call if you would like any further statistical information or have questions.

Hillsboro Police Department Statistics (partial)

Investigations/Patrol

Assaults – 65

Burglary – 11

Motor vehicles stolen -2

Drug cases – 56
Criminal Mischief – 49
Sexual Assaults/Rape – 8
Thefts – 94
Liquor Law Violations – 68
DWI arrests – 40
Motor vehicle collisions – 120
Cars stopped for violations – 2,240

Communications

Incoming Phone calls handled by Dispatch – 38,894
911 Calls – 2,063
Police Calls Dispatched – 21,445
Rescue Calls Dispatched – 709
Fire Calls Dispatched -246

We would like to remind you once again that the Town of Hillsboro is a member of the Concord Regional Crime Line. If you have information or a tip about a crime that has occurred in our community please call the Crime Line. You can remain anonymous and get paid for the tip! The number is 226-3100.

I would like to thank all of the Communications officers, sworn officers, and civilian staff for their dedication in making the department one that the town can be proud of. I also thank the Hillsboro residents for their continued support of the Police Department and its operations. We wish everyone a safe and happy 2014.

Respectfully submitted,

David M. Roarick
Chief of Police

HILLSBORO FIRE DEPARTMENT and EMERGENCY MEDICAL SERVICES REPORT

The Hillsborough Fire Department and Emergency Medical Services have been busy in 2013. In 2013 the department responded to: calls for service (not including inspections)

Fire: 363

EMS: 827

Inspections: 157

Total Fire/EMS/Inspections: 1,347

The department continues working towards preventing fires through intensive fire inspection and prevention programs. During 2013 the department conducted 157 fire/life safety inspections. These inspections urge and sometimes demand building owners to make their homes and businesses compliant with state and local fire codes and standards. We continued our tradition of fire safety education at the elementary school during National Fire Prevention Week in November 2013. This program teaches students as well as staff to be fire safe at school and at home.

During 2013 the department has continued to cover shifts for EMS with great success. The shifts are still being filled with current members as well as some outside people. This has proven to be a great addition to the department. Also in 2013 the department has continued to use a Per-diem list and has brought in some new providers that are filling shifts. This continues to be a better option than hiring fulltime staff as we do not have the added cost for health insurance or other benefits offered to fulltime employees. With the addition of some outside providers we are now covered 24 hours a day 7 days a week with two EMS providers working one ambulance. This does come with an increase in the EMS payroll line for 2014. One of the issues we have seen over the year is second and third calls coming in and both ambulances are in use at the same time.

In 2014 the department will be asking for the taxpayers to replace the current Command vehicle driven by the Fire Chief. The current vehicle is a 1997 Chevrolet Suburban with 79,000 miles on the odometer. Rust issues on the body and frame have been fixed many times and for safety it should be replaced. There are some other mechanical issues that are raising the repair cost of the vehicle as well. The Capital Improvements Plan called for the vehicle to be replaced in 2012 however the department decided to postpone replacement due to other much needed purchases. The command vehicle responds to most of the Fire and EMS calls. At fires it becomes a mobile command post for overseeing all fire ground work. During EMS calls the Chief responds with the ambulance for an extra set of hands during the process of loading the patients. This vehicle is also used on all inspections by the Chief.



The coming years will bring some other needs of the department. One of those needs is the replacement of Engine 1, which is slated for replacement in 2015. The department feels that at that time we can replace the engine and the ladder truck with one vehicle. The current ladder truck is a 1971 American LaFrance that we received twelve years ago. The ladder has proven itself time and time again. The proposed truck will be an engine with a 75' steel ladder mounted on it. At that time we will replace two trucks with one cutting some maintenance cost. The fire station will also need some attention in the coming years. With the addition of 24 hour coverage comes sleeping quarters. This issue was discussed in the Capital Improvements plan. The station was built in the 1960's and the current boiler is the same one that has been here for many years. There is also some much needed electrical work that needs to be done to make the building more energy efficient. The department will work with the Selectman and administrator to plan for all of these needs.

The Chief Officers, Company Officers, Members from both Fire and EMS wish to thank the town residents for all of their continued support throughout the years. We would also like to thank the other Departments in town for their help and support in 2013.

Respectfully submitted,

Kenny Stafford, Jr.
Fire Chief

CAPITAL AREA MUTUAL AID FIRE COMPACT 2013 ANNUAL REPORT

The 2013 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2013. It is also forwarded to the Town offices of the Compact's member communities for information and distribution as desired.

We are pleased to announce the addition of Hillsboro Fire-Rescue led by Chief Kenny Stafford to our system in mid-year 2013. Hillsboro also provides all fire and EMS services to the Town of Windsor increasing to twenty two the number of communities being dispatched and protected by our mutual aid services. Fire and Emergency Medical dispatched calls totaled 20,809 in 2013, an increase of 3.9% from the previous year. The detailed activity report by town/agency is attached.

The 2013 Compact operating budget was \$ 1,076,600. Funding of all Compact operations is provided by the member communities. We continue to apply for federal Grant Funds when available and were able to use grant funds for upgrades to our computer dispatch system and other equipment. We have requested grant funding to continue our redundancy capability with the Lakes Region Mutual Fire Aid dispatch operations.

The Chief Coordinator responded to 160 incidents throughout the system in 2013, and provided command post assistance on those mutual aid incidents. He also aids all departments with response planning, updating addressing information, and represents the Compact with several organizations related to public safety.

Compact officers serving in 2013 were:

President, Chief Ray Fisher, Boscawen
Vice President, Chief Jon Wiggin, Dunbarton
Secretary, Chief Alan Quimby, Chichester
Treasurer, Chief Daniel Andrus, Concord

Several towns in our system appointed new fire chiefs in 2013. We welcome Allenstown Chief Dana Pendergast, Deering Chief James Tramontozzi, Hopkinton Chief Douglas Mumford, Loudon Chief Richard "Rick" Wright, Pittsfield Chief Robert Martin, Salisbury Chief William MacDuffie Jr., and Webster Chief Robert Wolinski. We look forward to working with them.

The Training Committee chaired by Assistant Chief Dick Pistey, with member Chiefs Keith Gilbert, Peter Angwin, and Deputy Chief Matt Cole assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire HazMat Team represents 58 Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined area. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Response Commission (REPC) planning programs and to take advantage of hazardous materials training for local departments. An updated Hazardous Materials Mitigation Plan has been distributed to all departments.

This 2013 Annual Report will be my final report to you. I have submitted my retirement plans to the Capital Area Board of Directors to be effective the end of May 2014. I am the first and only Chief Coordinator of the Compact, having served for 41 years, 16 of them as a volunteer, and 25 years as a full time employee. It has been a rewarding and gratifying experience, and I thank all the town fire chiefs, fire and EMS personnel, public safety personnel, and town representatives in our communities for their strong support and cooperation in moving this organization forward.

All departments are encouraged to send representation to all Compact meetings. Your input is needed and your members need to be informed of all Compact activities, and participate in planning.

We thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator
CAPITAL AREA FIRE COMPACT

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

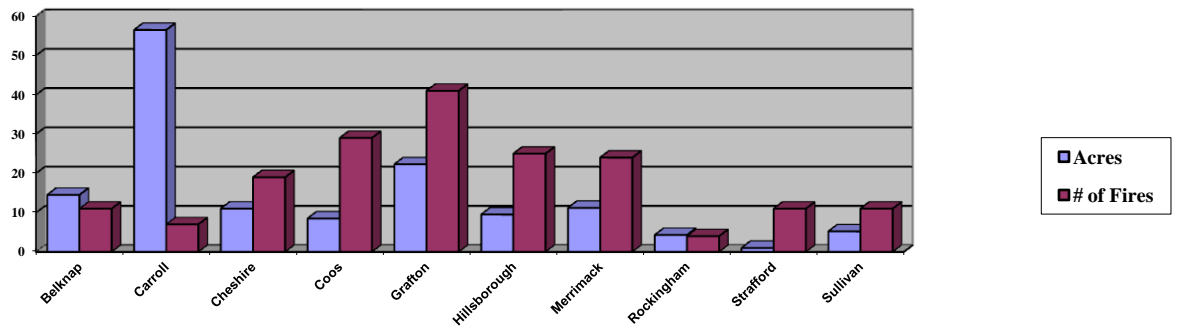
This past fire season started in late March with the first reported fire on March 26th 2013. April, which is the traditional start to our spring fire season, started very dry with little measurable precipitation until the middle of the month. Approximately 70% of our reportable fires occurred during the months' of April and May. The largest fire was 51 acres on April 29th. 81% of our fires occurred on class 3 or 4 fire danger days. By mid May, extensive rains began which provided us with a very wet summer overall. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2013 FIRE STATISTICS

(All fires reported as of November 2013)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	14.5	11
Carroll	56.5	7
Cheshire	11	19
Coos	8.5	29
Grafton	22.3	41
Hillsborough	9.5	25
Merrimack	11.2	24
Rockingham	4.3	4
Strafford	1	11
Sullivan	5.2	11



CAUSES OF FIRES REPORTED

		Total	Fires	Total Acres
Arson	1	2013	182	144
Debris	69	2012	318	206
Campfire	12	2011	125	42
Children	1	2010	360	145
Smoking	10	2009	334	173
Railroad	0			
Equipment	4			
Lightning	0			
Misc.*	85 (*Misc.: power lines, fireworks, electric fences, etc.)			

ONLY YOU CAN PREVENT WILDLAND FIRE

HIGHWAY DEPARTMENT REPORT

During 2013 the Highway Department worked on reconstructing and paving Washington Circle and Jefferson Drive. We also shimmed and overlayed Bog Road. We worked on striping on Bog Road, Henniker Street, Old Henniker Road, Whitney Road, Bible Hill Road, Beard Road, Windsor Road, Sawmill Road and old 202 & 9. We worked on new sidewalks on School Street and also crushed 6,000 yards of gravel in the Town pit. The Town voted in a new grader for 2013. We received the grader in October. The Highway Department thanks everyone for their support.

As always, if you have any questions or comments, please call 464-3877 ext. 253



Peter Blanchard, Walter Taft, Russell Galpin, Louis Fisher, Sr., Wilfred "Smut" Dunlap

Respectfully submitted,

William F. Goss
Highway Foreman

BUILDING INSPECTOR/CODE ENFORCER REPORT

There was quite a change in the Building/Code Enforcement Department this year after a reassessment of the town and department needs as a result of the position being vacated in the month of May. Throughout the year we utilized the services of Chip Meany as an on-call building inspector and are grateful for his willingness to work with us in the interim. This enabled us to assess what the needs of Hillsborough were in this area and allowed time to make a recommendation to the Board of Selectmen as to which way made sense when filling the position.

Once the assessment was done, it was determined that the administrative area of Code Enforcement will be done through the Town Administrator's Office with support from the administrative staff in the Selectmen's Office. If zoning infractions are involved, the Planning Director will also be consulted. Peter Brigham approached the Selectmen and volunteered to take over the Health Officer aspect of this department and has done a great job with the calls he has received. With regard to the building/code enforcement inspection duties, it was determined that we would hire an individual who is available to handle plan reviews, answer specific inquiries from contractors that cannot be answered by office staff, and conduct building and code enforcement inspections. If necessary, office hours will be added in the future but for now, these duties will be covered on an on-call basis.

The Selectmen have recently hired Michael Jasmin as Hillsborough's on-call Building Inspector/Asst. Code Enforcement Officer. Mr. Jasmin comes to us as an ICC Certified Building Inspector and experience both in the field and as a Selectman. We're happy to have Mike as part of our staff and welcome him to the community!

2013 Building Permit Activity

New Homes	0	Decks	8
Renovations	12	Pools	2
Garages	3	Sheds	3
Porches	1	Signs	4
Plumbing	8	Electrical	17
Additions	3	Demolition	5
Modular Homes	2	Mobile Homes	1
Mechanical	5	Other	2

Total Permits 76

Respectfully submitted,

Laura Buono
Town Administrator

2013 WATER & SEWER COMMISSIONERS REPORT

The year 2013 saw the Water & Sewer Commission attempting to bring one project - improvements to expand capacity at the wastewater treatment plant - to successful completion while opening the books on a second project - the removal of disinfection byproducts from the town's drinking water.

At the wastewater treatment plant on Norton Drive, the engineering firm Stantec continues to dial in the addition of chemicals to aid in the removal of metals from the water that is eventually discharged to the Contoocook River. Originally magnesium hydroxide was to be added to buffer the Ph of the wastewater prior to the addition of ferric chloride, which assists in the flocculation process necessary to settle out the metals. Difficulties were encountered with the planned delivery process of the magnesium hydroxide, however, and as a result Stantec has recommended a switch to sodium hydroxide. Working in close cooperation with Wastewater Treatment Plant Operator Paul Dutton, Stantec will be instituting the addition of the sodium hydroxide in the coming days.

In the Commission's continuing effort to reduce infiltration of groundwater to the wastewater collection system, many of the cross country portions of the sewer system were cleaned, inspected and repaired this year. Other improvements included the installation of sewer manholes on lines which were previously inaccessible for both inspection and repair.

In cooperation with the engineering firm Hoyle, Tanner and Associates, the commission officially began improvements at the water treatment facility on East Washington Road by awarding the construction contract to lowest bidder Keymont Construction. Work has begun on the installation of two new treatment processes: primary disinfection with ultraviolet light and secondary disinfection through the addition of chloramines. Formed when chlorine and ammonia are combined, chloramines are designed to maintain a disinfection presence throughout the many miles of the water distribution system.

The Commission is also continuing to improve the new Backflow Prevention program designed to monitor the adequacy and operational quality of backflow devices at sites which have been identified as sources of potential contamination. The state-mandated program includes regular inspection and testing of the backflow devices in place.

As a reminder to residents, while the Commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are entirely funded through user fees and do not impact the community's tax rate. As always, we would like to thank our customers for their continued support, and we would also like to take this opportunity to thank our employees - Administrative Assistant Penny Griffin, WWTF operator Paul Dutton and WWTF assistant operator Mike Billings - for their continued efforts on behalf of the Commission and the community.

The Water & Sewer Commissioners

Douglas Parker, Chairman
Peter Mellen
Herman Wiegelman

2013 SUMMER RECREATION PROGRAM REPORT

Fun in the sun!!!!!! That is what was had at Manahan Park this summer. The Hillsborough Parks and Recreation Summer Programs kicked off with the annual Beach Dance. Many of our family and friends joined the Park Board for a cookout, swimming, dancing, music and chatting with your beach neighbor. The programs offered this summer were the Middle School Camp, Swim Lessons, Day Camps, Middle School Theatre Camp and Tennis Lessons. We had 383 registration forms for all the programs!!!! Our Water Safety Instructors taught 165 of Hillsborough and Deering's youth. The middle school and day camp staff had 211 campers throughout the summer for activities such as; kayaking, arts and crafts, swimming, theatre games, field games and much more. The theatre camp had 16 participants who put on a wonderful play for us at the end of their week. Field trips were a big hit with adventures to Canobie Lake Park, Wallis Sands State Park and Chucksters. We took campers to see two plays, one at the Capital Center for the Arts and the other to see the Peterborough Players. The Lifeguards did a wonderful job keeping our beach and park safe for all. We are looking forward to the Summer of 2014 and the adventures and exciting experiences that Hillsborough Parks and Recreation will have to offer.

Respectfully submitted,

Cathy Bennett
Hillsborough Summer Recreation Director

HILLSBOROUGH TRANSFER STATION
TONNAGE REPORT FOR COMMODITIES
January – December 2013

Month	Aluminum Cans	Cardboard	CRT – TVs/Monitors	Co-Mingled Recyclables	Demolition	Metal
January	0.67	23.02		24.78	30.63	
February	0.66		6,526	17.14	17.23	7.77
March	1.32			14.93	29.13	
April	0.65	21.53	5,870	21.55	51.92	7.40
May	0.55			24.64	81.61	21.78
June	1.17		6,879	23.51	53.64	11.38
July	1.11	23.20		29.29	76.39	12.71
August	0.68		6,704	22.18	73.62	11.49
September	0.56	21.17		21.36	67.95	8.33
October	0.59		8,361	24.06	52.02	11.81
November	0.56	20.35		16.58	33.63	11.35
December	0.64		7,096	24.78	32.46	6.72
Total Tonnage	9.16	109.27	41,436 lbs	264.80	600.23	110.74

Month	Mixed Paper	Refrigeration/ AC Units	Municipal Solid Waste	Commercial Solid Waste	Used Oil
January	7.71		111.58	50.54	
February	8.20		87.82	44.99	
March	6.16	13	109.07	47.06	
April	8.21		111.82	74.68	
May	8.47		127.31	45.70	
June	7.90	43	150.64	45.83	
July	7.93	44	149.52	43.34	
August	7.53		149.52	43.34	
September	8.31	55	126.46	41.61	
October	7.81		120.40	50.40	
November	8.12	54	133.16	36.79	
December			126.75	36.73	
Total Tonnage	86.35	209 units	1,504.05	561.01	2,000 gallon estimate

*Weight in Tons unless otherwise noted

WELFARE DEPARTMENT REPORT

The office of General Assistance exists to meet the Town of Hillsborough's responsibility as outlined in RSA 165, which states "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town." RSA165:1-I

The office also advocates for those having trouble negotiating the complicated process of applying for Unemployment, Fuel Assistance, Food Stamps, Section 8 and other programs, which reduce the need for town financial involvement. The office assists in searches for more affordable housing, teaches people how to use the computer for online job searching and holds people accountable to put those skills to good use and show verifiable results. Budgeting assistance and education is also a large part of any appointment.

Some state-wide changes that effected town welfare were the reduction in Food Stamps assistance levels, the ending of Unemployment Benefits for our long-term unemployed citizens, and the new limits on the Electric Assistance Program. These changes have made adjustments necessary for many budgets, clients and department alike.

223 families filed applications for assistance this year. This does represent an increase from previous years. Hopefully, with the expected boost to our local economy and the continued recovery nationally and state-wide, more families will be able to meet their basic needs on their own.

Respectfully submitted,

Dana P Brien
Welfare Administrator

Welfare Budget History							
2007		2008		2009		2010	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$301,164	\$229,909	\$287,187	\$204,526	\$257,242	\$179,983	\$209,186	\$149,302
2011		2012		2013			
Budget	Actual	Budget	Actual	Budget	Actual		
\$179,649	\$169,720	\$168,029	\$146,789	\$160,636	\$162,270		

SENIOR ADVISORY COMMITTEE

and GREATER HILLSBOROUGH SENIOR SERVICES

Annual Report - 2013

The Greater Hillsborough Senior Services began in March 2012 through a conversation by a number of Hillsborough and Deering townsfolk who expressed a need for a formal program for the seniors of the surrounding areas. One of the very first activities that the group undertook was a Senior Citizen “Town Forum” held at the Valley Bible Center in Hillsborough through a grant of TWO HUNDRED FIFTY DOLLARS (\$250) from the Town of Hillsborough. This forum was designed to receive input from local area seniors as to their needs and wants that could encompass a senior services program. This initial meeting has provided a roadmap for all of our present undertakings. At the same time we also formally became a part of the Hillsborough Area Community Service Corporation, an organization of volunteers from the Hillsboro-Deering community area that has qualified as an Internal Revenue Service Section 501(c) (3) charitable organization.

At the Hillsborough Town Meeting in March of 2013 the Greater Hillsborough Senior Services was recognized by the Hillsborough Selectman and the Town of Hillsborough as a **“SENIOR ADVISORY COMMITTEE”** and a sum of FIVE THOUSAND DOLLARS (\$5,000) was raised and appropriated for this committee’s work. The Hillsborough Selectmen also appointed a Board of Directors for this senior advisory committee consisting of the following residents:

Donna Boss, Hillsboro

Dana Brien, ex-officio, Town of Hillsborough Senior Affairs Representative

Dr. Charles Gaides, Deering

Russell Galpin, ex-officio, Town of Hillsborough Board of Selectmen Representative

Kathy Lassey, Deering

Patricia Mathison, Hillsboro

Joyce Peace, Hillsboro

At the Deering Town Meeting in March 2013 the Greater Hillsborough Senior Services was recognized by the Town of Deering and a sum of TWO THOUSAND DOLLARS (\$2,000) was raised and appropriated for this committee’s work.

Much has happened since these initial beginnings, including electing SAC/GHSS officers as follows: Pat Mathison Chairperson, Donna Boss Vice Chairperson, Dana Brien Secretary, Charles Gaides Treasurer, Marie Mogavero Travel/Facebook coordinator, and Art Stickney Web Master. Our current **Senior Advisory Committee** and **Greater Hillsborough Senior Services** Committee’s program now includes a “Senior Moments” monthly newsletter, a permanent place for our group to meet – St Mary’s Church Hall in Hillsborough, a relevant and fun Facebook page and an informational web page ghseniorsnh.org.

Our program encompasses a full schedule of instructional, health, fun, service, congregate, and educational offerings, such as: card/games time, crafty critters, safety advice from our local chief of police, monthly luncheons in Hillsborough at St. Mary's Church Hall and in Deering at the Deering Town Hall and at the outdoor Pavilion of the Deering Community Church, matter of balance health program, recipes for 1 or 2 in the "Senior Moments", picnics, Community Action Program (CAP) volunteer driver program (aka dial-a-ride services), flu immunization clinics, 55 alive driving program, mind games program, CPR/AED training, Silver Splashers Aquatic exercise program, Alzheimer's support group, bingo games, CRVNA programs, such as: "relaxation techniques, invigorate your spirit, advance care planning, and sleep tight, soup with cards and games, a storytellers guild trip, electric supply savings information, building and entering a float in the Hillsboro Balloon Fest Parade, lunch and learn programs, and an informational Medicare part D explained program.

SAC and GHSS have also participated in a number of other community programs, such as:

Pride – An Old Fashioned Christmas, Music in the Park, and Farmer's Market,

Hillsborough Historical Society – Living History Event,

Hillsborough's Balloon Festival and Fair,

Deering Library – Annual Christmas Party for children,

Hillsboro Chamber of Commerce – Schnitzelfest.

We have participated in a number of "big-bus" trip offerings through Hillsboro's **GENERAL ASISTANCE/SENIOR SERVICES DEPARTMENT under Dana Brien, Senior Affairs Officer** such as: A Foliage Tour of the North Country, Medieval Manor, The Peabody-Essex Museum, and Foxwoods.

We also provided a number of small trips, some repetitive every month, using the Hillsborough Town Van to places such as: Wal-Mart, Friehofers Bakery Outlet, the Thrift Shop, Storytelling Alliance presentations at Horseshoe Pond, Christmas Tree Shoppe, Brimfield Antique Show and Flea Market, Atlantic Pawn shop, Showcase consignment store, Sundae supper trip, Grand island park in New Castle w/dinner at Newicks, Trader Joe's and Sturbridge Village.

Special - On September 29, 2013 we were honored by the Masons of Harmony Lodge in Hillsborough by being awarded the Masons, **Community Builders Award for 2013.**

We have experienced a full, first year of Senior Services programming. We would now like to continue these programs and build on them through the auspices of the Greater Hillsborough Senior Services.

Respectfully,

Pat Mathison, Chairperson

2013 OFFICE OF YOUTH SERVICES

Director's Report

The Office of Youth Services provides programs and services aimed at preventing juvenile delinquency, reducing court involvement and empowering youth. The Office of Youth Services is committed to advocating for youth and seeks to improve the quality of life of children and youth at risk in Hillsborough. Programs and services emphasize accountability, education, self-advocacy, self-esteem, development and decision making skills in a positive, non-judgmental and confidential atmosphere.

Services Provided

Juvenile Court Diversion (11 -16)

Young Adult (17-20) Court Diversion

Challenge Course/ Prime for Life (Early drug & alcohol intervention & education courses for teens & young adults)

Project Genesis (Drop-in Teen Center)

Community Service & Restitution

Short-term counseling, assessment, crisis intervention and educational programs for children & families

	<u>2013</u>
Court Diversion Referrals	34
Number of Teen visits to Drop-in Teen Center (Project Genesis)	1845 Teen Visits
Community Service hours completed by youth supervised or set up by OYS	950 hours

The 2014 Youth Services Budget

The 2014 Youth Services budget supports all our core programs and services with no increase in operating costs for the second year in a row. Youth Services instituted diversion program fees several years ago and was able to collect just over \$5,000 in 2013. Youth Services does regular fundraising events and generates revenues through service projects and donations to support teen center activities, special events, scholarships and any other incidentals not included in our regular budget. The Office of Youth Services would like to thank all of the individuals and businesses that made contributions and donations this past year.

Juvenile Court Diversion

One of the primary goals of the diversion program is to offer a community based alternative to court involvement for juveniles charged with criminal offenses. The Office of Youth is one of 18 diversion programs in the state that was re-accredited by the administrative office of the courts in 2013. Our diversion program utilizes a restorative justice philosophy (1. Repair the Victim, 2. Repair the Community, 3. Hold the offender accountable, 4. Educate the offender to make better decisions). The process of diversion saves time, money and generally results in increased accountability. The majority of youthful offenders are required to appear before a citizen review board to talk about their offense and have an accountability contract designed. Upon completion of the components of that contract, the charges are dropped or dismissed. This alternative is primarily offered to first time juvenile (16 & under) offenders and occasionally to young adults (17-20) depending on the nature of the offense and circumstances.

2013 Offenses referred to the diversion program

Reckless Operation	1
Criminal Mischief & Trespass	5
Possession of Controlled Drug	15
Possession of Alcohol	9
Transportation of Alcohol	2
Indecent Exposure	1
Criminal Threatening	<u>1</u>
Total	34

10 - Females 24 - Males Total 34

OYS utilizes a group of **Community Volunteers** from the Greater Hillsborough area who serve as community diversion board members. These individuals donate their time by attending diversion hearings and assisting in the development of accountability contracts for youthful offenders. Since a community diversion program is only as good as its volunteers, I would like to thank the following individuals for their service on the community diversion board during the past year.

Sharon Otterson	Fran Charron	Linda Blake
Bob Charron	Paris Wells	Bill Luce
Laurel Woolner	Sylvia Pelletier	Don Decowski
Steve Waters	Victoria Wells	Cindee Carter
Sydnee Smith	Barbara Currie	Alan Urquhart
Mark Bodanza	Bill Ryan	Bob Woolner
Elizabeth Licht	Virginia Luce	Chuck Gaidas
Thomas Fournier	Sandra Lowman	Jay Crowley

***We always have volunteer openings for the juvenile diversion accountability board and invite anyone who has an interest in serving, to contact The Office of Youth Services for more information.**

Community Service

The Office of Youth Services (OYS) is the primary source and organizer of community service for young people in the Greater Hillsborough area. Youth Services assists adjudicated (court involved) youth, pre-adjudicated (involved in diversion) youth and high school students who need help completing their school community service obligations. OYS does group community service projects every Friday afternoon. Young people performed approximately 950 hours of service in 2013. Meaningful community service is a way for young people to make a positive connection with their community and repair any harm done to the community by youthful offenders.



Some of the community service projects that The Office of Youth Services was involved with during 2013 include but are not limited to:

Hillsborough Pride – Town-Wide Clean-up
Balloon Festival - Parking
Car Wash fundraisers
Shoveling Fire Hydrants (Money raised funded several College Scholarships)
Schnitzelfest
Tax Collectors Office – Rabies Clinic
Adopt-a-Highway & Trash pick-up
Gables Building & Grounds Maintenance
Project Genesis Teen Center – Cleaning & Repairs
Food Pantry Garden
Hillsboro Police Dept. - Washing Cruisers
Office of Youth Services Van - detailing
The Hillsboro Wood Bank (5 cords cut & split)
Numerous deliveries of wood to needy residents in Hillsboro
Planting & Watering Town Flowers
Halloween Pumpkin Dance @ HDMS
Fuller Public Library – Misc Moving Projects
Raking & Yard clean-up for seniors
The American Legion – recycling and help w/ community meals
Hillsboro Food Pantry – Raking, mowing, unloading trucks & Misc projects
Hillsboro Clothing Closet – Moving and sorting Items
Yard Sale to raise money for Teen Center special events
Project Lift – Misc service projects
Landry Garden Fall Clean-up

Youth Services Teen Volunteer of the Year

Our Teen Volunteer of the year for 2013 was **Tristan Logan** who **accrued 117.5 hours of community service** working on a variety of service projects in our community. This is Tristan's 2nd year in a row earning this prestigious award. Tristan is a 2012 graduate of NH Teen Institute and dedicated community leader. On behalf of the Office Youth Services and the community we are proud to honor Tristan for his service, leadership and volunteerism.



Tristan Logan receiving his proclamation

from the Hillsborough Selectmen

Project Genesis Teen Center

The Project Genesis Teen Center was relocated in the Summer of 2012 from Depot Street to town owned space at 6 Church Street. 2013 was our first full year in the new space provided by the town. Teen drop-ins were almost exactly the same as the previous year with 1845 teen visits. The average number of teens on any given day is 15 and the average amount of time spent per visit was 3 hours. Teen Center hours are 2:30 - 8:00pm on Wednesdays, 5:00 – 9:00pm on Fridays and 2:00 - 9:00pm on Saturdays. Local churches provide healthy snacks for the teens and we regularly receive donations of clothing and yard sale items. The primary goal of the Teen Center is to give teens a safe and supervised place to socialize with friends and an alternative to wandering the community engaging in high risk activities. The popularity of the teen center is due in large part to the caring staff and volunteers. The teen center remains one of the best prevention activities in our community to reduce juvenile delinquency.

The Office of Youth Services is located at 61 West Main Street in Hillsborough.

Hours are generally 10:00 am – 6:00 pm, or by appointment. For more information about programs and services please call: **464-5779**.

Respectfully submitted,

Peter D. Brigham M.S.

Director, Office of Youth Services

FULLER PUBLIC LIBRARY REPORT

2013 was a year of changes. Long-time Library Director Tamara McClure retired in July and Assistant Director Robin Sweetser moved up a notch to fill the position. A retirement party was held at the library to celebrate McClure's 24 years of service to the community. Jen Morgan baked a beautiful book-shaped cake, a proclamation from the Governor was read, and The Bible Hill Boys provided musical entertainment. They even wrote a song extolling her virtues! Thanks to all the friends from near and far, family, patrons from the past 24 years, and work colleagues who showed up to make it a wonderful party.

For her parting gift to the library, McClure wrote and received a Mooseplate grant that adds \$10,000 to the fund established for repair of the crumbling exterior masonry and another \$9,000 to repair two large stained glass windows. Thank you to Tammy and to the granting agencies – the NH Council for the Arts and the NH Division of Historical Resources - for these funds

The sprinkler system was finally finished making all floors of the library code compliant. The next step will be a fire escape for the second floor so we can use that space again. Eventually an elevator will make that floor handicapped accessible.

Our paint has been refreshed and we will be carpeting the reading rooms soon.

During a tense few days at the end of the summer we changed to a new library circulation system. The school district was upgrading to Destiny and included the public library along with the school libraries. Now we can access each other's catalogs and share our collections easily. The learning curve was steep for a while but we weathered the change well.

ADULT PROGRAMS

We have several ongoing monthly programs. How To's Day meets on the first Tuesday of each month to learn a new craft or skill. This year we had tech-savvy volunteers help with an e-reader workshop, Roger Boisvert led a fly-tying evening for the fisherman, Samantha Parenteau showed us how to decorate eggs with zentangle-ish designs, Anne Whitney demonstrated penny wool techniques, Joan O'Connor introduced us to the joys of worm composting, Bill Walden talked about raising backyard chickens and home brewing, Robin Sweetser tried to convince us to eat the weeds in our gardens, Jackie Dore showed us how to make friendship bracelets, Samantha Parenteau and Cathy Bennett gave a refresher course in knitting and crocheting, Diane Hines and Sue Kingsbury taught a stamping class for holiday cards, and Ann Whitney returned to show us how to make felted wool ornaments. Thank you to all who volunteered and attended!

Our book discussion group meets on the first Thursday of each month at 7 pm and we are always looking for new members.

Tuesday night stitchers are a new needle-arts group formed after the How To knit and crochet night. They meet on the third Tuesday night of each month at 6:30 pm. The group is open to anyone interesting in fiber arts of any kind.

We hosted three NH Humanities Council programs in 2013. On a cold and snowy night in March Rebecca Rule entertained us with her take on town meeting in NH in a program called Moved and Seconded. In July Glenn Knoblock presented a program about beer called Brewing in NH: an informal history of beer in

the Granite State from Colonial times to the present. In September we got a headstart on Halloween with a program by Robin DeRosa called Witches, Pop Culture, and the Past.

The Bible Hill Boys and friends returned for the second annual Cabin Fever Singalong in February.

The Hillsboro-Deering art teachers set up a display of student work in the library for two weeks in May to give people in town a chance to see the great talent and imagination of our students in grades K-12.

Local poet Martha Carlson-Bradley read from her new book *Sea Called Fruitfulness* and talked about what inspired her writing.

Hillsborough inventor and artist Phil Harvey displayed his artwork, made by an innovative method he created, and gave a presentation on the process.

Samantha Parenteau shared several of her crafty talents with us at the holidays teaching workshops on wreath-making and folding giant paper snowflakes.

CHILDREN'S PROGRAMS

During the school year, Mary Lou Lannon leads our Preschool Storytimes on Tuesday and Thursday mornings at 10am.

The Summer Reading Program theme this year was Dig Into Reading. 183 children and teens read over 4,000 books! We kicked off the program in June with Miss Mary Lou's ever popular Mad Hatter's Tea Party. In July thirty six adults and children made fairy houses and gnome homes out of bark, twigs, and other natural materials. Thanks to a Kids, Books, and the Arts Grant from the NH State Library we were able to hire Alex the Jester to entertain us with his music, comedy, and amazing stunts. The Windsor Mountain Camp Players performed two plays for us – Where the Wild Things Are and The Little Prince. We ended the summer reading program with our version of the Cupcake Wars. Very messy but delicious! It was difficult to choose a winner so everyone went home with a prize and their cupcakes. Later in August Susan Bearor, HDMS Media Specialist led a parent-child discussion at Fuller Library about the middle school's summer reading book *Wonder*.

Halloween fell on a Thursday this year, a night the library is open until 8pm. Instead of candy we gave out hundreds of gently used books to the ghosts, princesses, and super-heroes.

HDES librarian Heidi Doyle was our guest reader for a holiday Storytime during Old Fashioned Christmas.

THANK YOU

A big thank you to Chris Sieg at Piexx and our trusty trustee Phil Daley who keep our computers happily humming along.

Thanks to all in the community who have donated books over the past year for our book sales.

STATISTICS

Number of titles in the collection 35,090

Number of registered borrowers 4,605

Number of items borrowed 37,515

Number of items borrowed from other libraries 2,519
Number of items lent to other libraries 739
Total ebooks downloaded 925
Total audio books downloaded 1,163
Internet usage (not including wireless) 2,883

Board of Trustees:
Phil Daley, Chairman
Robert Woolner
Pat Mathison
Ben Ainslie
Michelle Matheson

Respectfully submitted,

Robin Sweetser - Director

FULLER PUBLIC LIBRARY PROJECT LIFT ADULT EDUCATION PROGRAM REPORT

*63 West Main Street, Hillsborough, NH 03244
(603) 464-5285*

Director's Report:

So many to thank who supported our students this year! It was a busy year and one of anticipation and uncertainty as we trained for the new HiSet (formerly GED) test and helped students finish their goals.

Twenty-four student achieved passing their GED test. The new high school equivalency test in the State of NH is called the "HiSet". It is the new measurement of a high school credential. There was a lot of scrambling to help current students finish the former test; we spent many hours traveling to testing centers and it paid off; 14 adult students (Hillsborough, Peterborough, Antrim and Washington) pushed through their studies and passed their test. We also were able to support 5 Hillsboro-Deering High School students and 5 Con-Val students, prepare and pass the GED test.

Along with GED preparation, we guided students in career exploration, reading and writing skill advancement and preparation for college and employment.

Class instruction is free of charge at the main office at 63 West Main Street as well as in Antrim at the Grapevine Family Resource Center and in Peterborough at Southern NH Services Family Outreach Office.

Adult education in our current sluggish economy has never been more important; even those with a high school diploma and/or a college degree are struggling to find employment. Adult education programs throughout the State of NH, support communities by funding programs like LIFT. Project LIFT is also supported by area towns, local businesses and additional community grants.



Moira Valenti of NH Higher Education Assistance Foundation sitting with Cheyenne, a LIFT graduate who is preparing for college. NHHEAF (www.nhheaf.org) helps people learn about scholarship opportunities for college. Moira has come to LIFT before to explain the basics to students about the financial aid process. These visits are sponsored by the NH Higher Educational Assistance Foundation.

Without the support from many residents who share their talents and time, Project LIFT would not be able to continue to operate. Without the efforts and constant support from the Fuller Public Library, our program would not continue to grow and expand to meet the needs of our community.

For more information about adult education throughout the state: www.nhadulted.org and www.fullerlibrary.info

Respectfully submitted,

Judith E. Fournier, MS, CFLE, CPS
Program Director



Tammy McClure, former Library Director, retired last summer after 24 years.

Her vision to create and maintain a literacy program in 1991 resulted in the development of the Project LIFT (Literacy For Today) program. Tammy understood the importance and impact reading can have on people's lives.

Thank you, Tammy for all your support, guidance and confidence over the past 13 years.

We are happy to welcome Robin Sweetser as our new Library Director. We look forward to continuing the mission of Project LIFT to provide free literacy instruction to residents of Hillsboro and surrounding towns.

Did you know.....2,967 students, between the ages of 16-24, accessed adult education programs in NH in 2013 and 962 students earned a GED or High School Diplom;. 24 of those students were Project LIFT students.

Did you know.....79,000 New Hampshire adults 25 and older lack a high school diploma (2010-11 U.S. Census Community Survey).

CONSERVATION COMMISSION REPORT

2013 was a year of challenges for the Hillsborough Conservation Commission. The challenges were largely related to maintaining progress on our goals during a sustained period of high membership vacancies. While we had three vacancies for a substantial part of the year, late in 2013 and in early 2014 we have been fortunate to have both the return of Richard Head and the addition of new members Jim Young and Rob Drummond.

The Conservation Commission continued to work with Moosewood Environmental, LLC on the Natural Resource Inventory (NRI) of Hillsborough. A public presentation of the final draft was held in November and the text and maps were made available at the town office and on the town website. The completion of this multi-year project puts the town in a good position to make wise choices regarding the protection of our precious natural resources.

During 2013, with the assistance of the NRI, efforts were made to purchase land of significant ecological value. One of these proposed purchases is a property on the Contoocook River which abuts the future town park on the site of the former Woods Woolen Mill. This is reflected in an article on this year's town warrant that would provide matching funds to those proposed to be expended from the Conservation Fund. While protecting the river from further waterfront development, this property's synergistic connection to the park will provide a natural area to enhance recreation opportunities in the area. Another proposed property purchase for Conservation Land is also along the Contoocook River and is still in the negotiating phase at the time of this report.

Providing easy on site identification of Hillsborough's Conservation Lands is the goal of the Commission's ongoing marking and surveying project. 2013 saw this project continue with the survey and marking of the town's Farley-West Marsh lot which abuts the Society for the Protection of New Hampshire Forest's Chute Forest reserve. Our marking and surveying project continues in 2014 with the commencement of marking the town's Patenaude Marsh lot which is bordered by the Colonial Heights subdivision and the Rt. 9 bypass.

In addition to our involvement assisting local and state agencies in reviewing development proposals, investigating environmental violations, and working on our ongoing projects, there are new projects and outreach activities that require additional volunteerism to execute. Any level of citizen involvement is appreciated, from joining the Commission as an alternate to volunteering help to get some of our goals accomplished.

We welcome all to attend any of our meetings on the second and fourth Thursdays at 7:00pm in the Community Building.

Respectfully submitted,

Brett Cherrington
Hillsborough Conservation Commission



Farley-West Marsh

EMERGENCY MANAGEMENT REPORT

In June 2103, the Hillsborough Emergency Management combined with the Allenstown Emergency Management worked together to plan a regional shelter exercise. It was held at the Hillsboro-Deering Middle School on November 2, 2013. The purpose of the exercise was a shelter drill designed to test the Regional Shelter plan. The exercise play includes the Allenstown and Hillsborough shelter and the Capital area MACE.

The objective of the exercise was to demonstrate the ability to activate staff and manage the Multi Agency Coordination Entity (MACE) to coordinate and support incident in accordance with established Capital Area Regional Shelter Operations Plan and procedures. It also assesses the ability of the towns of Allenstown and Hillsboro to provide life sustaining services to the effected population in accordance with established shelter plans and procedures. It also is to demonstrate the capability to develop, coordinate and disseminate accurate alerts and information to the media and the public during an emergency in accordance with local and regional standard operation procedures (SOPs) and plans.

The exercise was conducted in a no-fault learning environment wherein capabilities, plans, systems and processes were evaluated. We had two observers visit and viewed selected segments of the exercise. Observers did not play a role in the exercise nor did they perform any control or evaluation function.

This event was a great success; we proved that our operational procedures and plans are well documented and followed. We discovered that we only have a few areas of improvement needed. We are working on those items now to make this process robust to ensure if needed that we can support any emergency in Hillsborough.

The participating organizations are as follows:

State: NH Homeland Security and Emergency Management

Municipality: Allenstown Shelter Staff, Hillsborough Shelter Staff

Regional: Capital Area Public Health Network MACE

Town Officials: Town Administrator Laura Buono, Peter Bringham, Dana Brien, Chief Kenny Stafford

School Officials: John Butler Sr, James Bailey, Dave Grover, Amanda Venezia, Glenn Woods

School Participants: Lucita Beckwith, Harley Hemenway, Alex Huckins, Jacob Kallandar, Alexis Clarke, Deviroux Derrico, Clara Segedy, Ali Albert, Jacob Harrly, Reed Cullen, Kyle Vadnais

Robin Hill Farm: Joyce Aubrey and Ted Stebbins

I apologize if I have missed anyone and truly appreciate every ones participation in making this such a success. It would not have been a success without your participation. I THANK YOU.

I would like to welcome aboard Peter Bringham as he is the new Shelter Manager with Dana Brien assisting.

I want to thank all of you for the opportunity to serve you as your Director of Emergency Management. Should anyone have questions in regards to emergency preparedness, please visit the Emergency Management Link on the town's website. The Emergency Management phone number is 603-464-6411.

Respectfully submitted,

Scott Murdough

Deputy Chief/ Emergency Management Director

ECONOMIC DEVELOPMENT COMMISSION REPORT

The mission of the Economic Development Commission (EDC) is to ensure that Hillsborough focuses on the future and is a community with responsible business growth as its priority; to proactively pursue a robust business climate by stimulating creative and viable avenues of growth for new and existing businesses; and to facilitate diversification of our tax base and creation of employment opportunities, thereby building an enriched quality of life.

The EDC members are made up of a diversity of volunteers, from business owners, managers, realtors, and simply people that really care where our community is headed in the future. Our current members: Alan B. Urquhart, Chairman, Steven Venezia, Jane Williams, Doug Hatfield, and Jack Wells. Ex-Officio members: Russ Galpin, Chairman of the Board of Selectpersons, Herm Wiegelman, Chairman of the Planning Board, Laura Buono, Town Administrator and Robyn Payson Director of Land Use and Economic Development. The community should be proud of these dedicated volunteers and the employees that have to implement the difficult tasks and mandates before them.

The community is not paying for rhetoric and demands key results. Although, our work shows immediate results many are not visible to the public. However, the EDC's plans have long range implications for the development our Central Business District and town as a whole. Our major concern is to maintain our current economic base and at the same time target businesses to supply the demands and needs of our rural community.

To ensure the above, we have developed marketing strategies identifying and promoting new business through direct contact, brochures and a website that provides demographic profiles, and geographic data of available land as well as many other strategic research that businesses want to know before they invest in our community.

There are two major priorities that will come to fruition in the year 2014. The first, after extensive research both on the EDC local and state level the businesses indicated the greatest need is for downtown parking. This will be one of our major accomplishments in 2014.

The second major priority is to ensure Mike Black's Development continues toward completion. This development called "Weatherstone Crossing" will be located off Antrim Road, Route 202, south of West Main Street. The "Master Site Plan" was approved in April of 2013. There will be several phases of development; the most important to our citizens will be the retail component. In February 2014, Mr. Black is scheduled to appear before the Planning Board for Site Plan Review. It is hoped that at this time the identity of the first tenant will be revealed. This development can be credited to the teamwork of the Planning Board, and especially the tireless effort of the EDC's former Chairman Dennis Roberts and our new Planner Robyn Payson. In 2014 Hillsborough will be on the verge of major development which will help our tax base, keep our young people in town through jobs, and give the town the vital services it desperately needs.

A major accomplishment in 2013 that assisted local businesses was inviting David Marazoff of General Municipal Assessing, to a meeting of the EDC. Property owners in the Central Business District also attended to discuss their concerns about discrepancies and inequalities in property assessments. Mr. Marazoff gave a detailed explanation on the assessment process and made himself available for appointments to review evaluations.

We have many programs we are updating and several in progress. Our goal is for Hillsborough to stand out from other rural communities as the ideal town to locate a business. The Commission is looking forward to developing and implementing a state of the art website, which will include two new sections, one on Historic Hillsborough and the second Travel and Tourism.

A major ongoing program that desperately needs more volunteers is our Ambassador Program. Whereby, each commissioner tries to meet with three businesses per month to ensure we can assist them in any way possible and at the same time gain valuable resource information.

We are continuing to update strategic zones and property for light industry and retail development for prospective businesses.

Our 2014 wish list below, the EDC would like to develop but will in part, need volunteers and a full time Planner, or this will simply remain a wish list:

Develop a community access channel to draw the community into the working of our planning efforts along with important information available from the town and the departments. Design and implement an E-Letter for potential businesses as well as educating the public.

Develop an incentive program to make our town more attractive for our delight and draw businesses.

Strengthen our relationship with the Hillsboro-Deering School System for future business development and jobs. Good schools bring good business.

Develop simplified written guidelines for future developers with ambassadors assigned to them to help developers through the planning process. This will be done in conjunction with the Planning Board.

Develop tax incentives for drawing new businesses to town.

Work closely to help develop the Richard Kemp Memorial Park as a historic landmark, for a town cook out and for our cider factory-not hard!

In conclusion: The community's greatest asset is our people. The EDC needs community support to maintain what we have and develop our future and at the same time maintain our historic roots within the context of our urban community.

Respectfully submitted,

Alan B. Urquhart
Chairman

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301

❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hillsborough is a member in good standing of the Commission. Herman Wiegelman is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2013, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided **technical assistance services** for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, capital improvements program development and guidance, and planning board process training.
- Maintained **Hazard Mitigation Plan** update development assistance for seven communities through funding from the NH Department of Homeland Security and Emergency Management (NH HSEM) and the NH Department of Environmental Services (NH DES).
- Continued to work together with the CEDS Strategy Committee and Southern NH Planning Commission to develop the **Comprehensive Economic Development Strategy (CEDS)**. Key successes for 2013 included the Strength, Weakness, Opportunity and Threat (SWOT) analysis, and finalized the goals and objectives of the CEDS. In 2014, specific projects will be identified and the final CEDS will be prepared. The CEDS will contribute information to the Regional Plan.
- Coordinated the activities of the **CNHRPC Transportation Advisory Committee (TAC)**. Robyn Payson is the Town's TAC representative. In 2013, CNHRPC staff worked with the TAC to complete the preparation of the 2015-2024 Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the State Ten Year Highway Transportation Plan. Information related to the TIP update process can be found at www.cnhrpc.org/transportation/transportation-improvement-program-tip.
- Offered its member communities a **Road Surface Management System (RSMS)** program, through transportation planning activities, which provides an overview and estimate of a municipal road system's condition and the approximate costs for future improvements.
- Completed over **200 traffic counts in the region** as part of its annual Transportation Data Collection Program. These figures are available on the CNHRPC website at www.cnhrpc.org/gis-a-data/traffic-count-data. In Hillsborough, CNHRPC conducted seven (7) traffic counts along state and local roads.
- Continued to support an enhanced **volunteer driver program (VDP)** in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. The VDP has provided over 8,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers. In Hillsborough, there are currently eleven (11) drivers providing rides and fifty three (53) residents receiving rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit www.midstatercc.org.

- Assisted the Town with an **inventory of downtown public parking lots**, as well as marked and unmarked on-street parking. CNHRPC conducted occupancy counts and provided the town with materials to continue monitoring the usage of downtown parking.
- Tracked **state highway paving projects** and coordinated with municipalities to ensure annual repaving and lane striping met community needs, with a particular emphasis on bicycle and pedestrian safety.
- Provided assistance to nine communities with **Safe Routes to School (SRTS) projects** including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects.
- Conducted monthly **Park & Ride vehicle occupancy counts** at eleven New Hampshire Park and Rides around the region as part of CNHRPC's transportation planning work program.
- Assisted the **Currier & Ives Byway Council** with the member Towns of Henniker, Hopkinton, Webster, Salisbury, and a newly joined member, the Town of Warner. In 2013 the Council installed C&I Byway signs along the route, conducted outreach with Byway area businesses, and received local and state press coverage of the C&I Byway attractions.
- Commenced **Fluvial Erosion Hazard (FEH)** activities through funding from the NH Department of Environmental Services (NH DES) to conduct public outreach meetings with emergency responders from six communities, notifying them of forthcoming assessment and culvert data from the Piscataquog, Turkey, and Soucook Rivers for use in Hazard Mitigation Plans.
- Continued work on the **NH Regional Broadband Mapping and Planning Program**, including data collection and map preparation on existing internet service, and identification of unserved and underserved areas. CNHRPC continued to work to develop a regional broadband plan for the region.
- Continued the process to develop a new **Regional Master Plan**, entitled the Central New Hampshire Regional Plan. The Central New Hampshire Regional Plan will be an advisory document that communities may use as a resource when updating their own municipal Master Plans. This three-year project is part of a statewide effort by all nine New Hampshire Regional Planning Commissions (RPCs) known as A Granite State Future. In 2013, staff coordinated and summarized numerous public outreach events throughout the region, and coordinated a meeting of the Regional Plan Advisory Committee (RPAC). After executing extensive publicity, three sub-regional Public Outreach Sessions were conducted. A new website (www.cnhrpc.org/gsf) was developed to publicize Regional Master Plan activities and results. Staff attended numerous statewide meetings, began data collection and analysis, and commenced compilation of information for several Chapters.
- Provided assistance to the **Regional Trails Coordinating Council**, a coalition of local rail trail and shared-use path groups in roughly the Salem-Manchester-Concord corridor. In 2013, the group completed and approved a Regional Trails Plan for the region. The plan has been adopted by the regional Transportation Advisory Committees in the CNHRPC and SNHPC regions.
- Continued to acquire, update, and utilize **Geographic Information Systems (GIS)** data for planning, cartography, and analysis across all projects.
- Provided coordination assistance to the **Commute Green New Hampshire** program, working with public, private, and non-profit partners. Work has focused on bringing partners together, establishing a strategic plan, and improving communications around the state on what transportation options are available to residents.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

Town of Hillsborough



2013 Town Meeting Minutes

2013 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said State, inhabitants qualified to vote in Town Affairs of said Town on the 12th of March 2013, at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium, the Moderator called the meeting to order. Article One, election of officers through Article Six were to be voted on by official ballot at the polls between seven o'clock in the morning through seven o'clock in the evening. Articles Seven through Twenty-five were to be taken up at 7:30 P.M. at the same auditorium.

Article 1. Voted that the voters of Hillsborough proceed to ballot for one Selectman for three years, one Trustee of the Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Water and Sewer Commissioner for three years, one Supervisor of the Checklist for five years, two Planning Board members for three years, one Cemetery Trustee for three years, and all other necessary Town Officers or agents for the ensuing year.

Article 2. The Town voted in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town Zoning Ordinance as follows: Section 229-35 C. (1) (b): Ground Sign. One ground sign is allowed per property. A property on a corner facing two streets may have two ground signs. The maximum height for a ground sign is 18 feet and the maximum area is 50 square feet.

Yes 514 No 283

Article 3. The Town voted in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the town Zoning Ordinance as follows: Section 229-8: The maximum height of all buildings shall not exceed fifty (50) feet above grade level. Steeples, cupolas, chimneys and other service appurtenances shall not be considered in determining height, and to delete Section 229-20.1 (f) maximum height for central business district is four stories.

Yes 573 No 341

Article 4. The Town voted in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the town Zoning Ordinance as follows: Amend Article 149 of the Town Code (Impact Fee Ordinance) to adopt the following new § 149-5 and re-index the sections following the new § 149-5: § 149-5 Exemption (New) A development that is maintained in compliance with the provisions of RSA 354-A: 15, Housing for Older Persons, shall not be subject to the Impact Fee Ordinance.

Yes 464 No 284

Article 5. The Town voted to discontinue the collection of residential "Public School Impact Fees" until further action is taken by the Town or if the Town takes further action in relation thereto. (By Petition) The Planning Board voted to support this petition with a vote of 4 in favor - 2 not in favor.

Yes 499 No 274

Article 6. The Town voted not to adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Hillsborough on the second Tuesday of March (By Petition. 3/5 vote required)

Yes 465 No 336

The 2013 Hillsborough Town Meeting was called to order at 7:38pm by Moderator Christopher Pinkham. American Legion Post 59 posted the colors, as residents stood at attention. Mr. Pinkham led the residents in the Pledge of Allegiance. Led by Mrs. Heidi Welch, the Hillsborough-Deering High School Acappella Choral Group sang the National Anthem. Mr. Pinkham called for a moment of silence for all are friends and neighbors who were no longer with us.

Mr. Pinkham introduced the front table of Selectmen: Mr. Russell Galpin, Mr. Steven Venezia and Mr. David Fullerton, Laura Buono, Town Administrator and Town Clerk, Deborah McDonald. Mr. Pinkham thanked the Supervisors of the Checklist and Ballot Clerks for all their work for the day and evening of voting and meeting.

Mr. Galpin was recognized by the Moderator to present awards. Mr. Galpin presented a certificate to Mr. Venezia for his terms as selectman in Hillsborough. Mr. Galpin had a certificate for Mr. George Seymour for serving for 20 years as a member of the Zoning Board, he is retiring from the board.

Mr. Brett Cherrington was announced by Mr. Pinkham to present the Annual Loon Award from the Conservation Commission. Mr. Cherrington presented the award to Hope Thomas for her efforts to help preserve the environment. Mr. Cherrington asked the residents, if anyone wanted to be on the commission to get in touch with him, as they are in need of volunteers to serve on the board.

Mr. Pinkham gave the rules of order for the meeting and asked that everyone show respect and courtesy towards one another.

Article 7. Mr. Galpin amended the amount on this article before voting because of a missed payment not included before printing. Mr. Segedy moved to move Article 11 before voting on Article 7, was seconded, but failed to pass by voice vote. The amended amount for Article 7 is \$6,558,281.00 (Six Million Five Hundred Fifty Eighty Thousand Two Hundred Eighty-one Dollars) instead of as printed the sum of \$6,540,141.00 (Six Million Five Hundred Forty Thousand One Hundred Forty-one Dollars) as a 2013 Operating Budget. This amount does not include amounts from any other warrant articles. Mr. Galpin moved and Mr. Venezia seconded, the Town voted in favor by voice vote for the amended amount and the article.

Article 8. Mr. Douglas Parker amended the amount of this article before voting, the amount should be \$690,969.00 (Six Hundred Ninety Thousand Nine Hundred Sixty-nine Dollars), for the purpose of operating the Water Department during 2013; said funds to be offset by \$36,279.00 (Thirty-six Thousand Two Hundred Seventy-nine Dollars) of surplus funds and the remainder from income to the Water Department. The printed sum of \$654,690.00 (Six Hundred Fifty-four Thousand Six Hundred Ninety Dollars) is changed by the amendment. Mr. Parker moved with amended amount and Mr. Galpin seconded, and the article passed by voice vote.

Article 9. Moved by Mr. Galpin and seconded by Mr. Parker, the Town voted to raise and appropriate the sum of \$681,800.00 (Six Hundred Eighty-one Thousand Eight Hundred Dollars) for the purpose of operating the Sewer Department during 2013. Of that sum, \$681,800.00 (Six Hundred Eighty-one Thousand Eight Hundred Dollars) to come from Sewer Department income.

Article 10. Mr. Galpin moved, Mr. Fullerton seconded and the Town voted to raise and appropriate the sum of \$5,000.00 (Five Thousand Dollars) for the purpose of supporting senior events and to formally recognize the "Senior Advisory Committee" as a Selectmen's Committee.

Article 11. Moved by Mr. Venezia and seconded by Mr. Galpin, the Town voted to raise and appropriate the sum of \$21,792.00 (Twenty-one Thousand Seven Hundred Ninety-two Dollars) for the purpose of joining the Capital Area Mutual Aid Fire Compact. Of that amount, \$688.00 (Six Hundred Eighty-eight Dollars) to come from the Town of Windsor and \$21,104.00 (Twenty-one Thousand One Hundred Four Dollars) to be raised from taxation. This amount represents the half year cost for the service. Fire Chief Kenneth Stafford spoke on this article; and there was some discussion on the costs and merits of joining. Article passed by voice vote.

Article 12. Moved by Mr. Fullerton, seconded by Mr. Galpin, and voted by the Town to raise and appropriate the sum of \$75,000.00 (Seventy-five Thousand Dollars) for the purpose of repairing masonry at the Smith House. Of that sum \$25,000.00 (Twenty-five Thousand Dollars) to come from Library Funds. Mrs. Tamara McClure and Mr. Robert Woolner spoke on this article and answered questions about the need of the repairing. After some discussion, a voice vote passed this article.

Article 13. Moved by Mr. Fullerton, seconded by Mr. Galpin, the Town voted to establish a Capital Reserve Fund for the purpose of Building Maintenance and Repair of the Smith House and to raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend.

Article 14. Mr. Venezia moved and Mr. Galpin seconded, the Town voted to raise and appropriate the non-lapsing sum of \$60,000.00 (Sixty Thousand Dollars) for the purpose of repairing and replacing Bog Road Bridge. This article to be non-lapsing until December 31, 2014.

Article 15. Mr. Galpin moved and Mr. Fullerton seconded, the Town voted to raise and appropriate the non-lapsing sum of \$150,000.00 (One Hundred Fifty Thousand Dollars) for the purpose of reconstructing Washington Circle and Jefferson Drive to the power lines and to shim Bog Road. This article to be non-lapsing until December 31, 2014.

Article 16. Moved by Mr. Fullerton and seconded by Mr. Galpin, the Town voted to authorize the Selectmen to enter into a 4-year lease purchase agreement containing a non-appropriation clause, in the amount of \$350,000.00 (Three Hundred Fifty Thousand Dollars) for the purpose of purchasing a grader for the Highway Department and to raise and appropriate the amount of \$95,000.00 (Ninety-five Thousand Dollars) for the first six months of payments for that purpose. Mr. William Goss, Highway Foreman, spoke on the need of this piece of equipment, with some discussion the article passed. Mr. Pinkham added that the Highway Department does a great job on the roads in Hillsborough and the residents responded with applause for the Highway Crew.

Article 17. Mr. Venezia moved and Mr. Galpin seconded, Chief David Roarick spoke on the need for and uses of the cruisers. There was some discussion and questions on police cruisers. The Town voted to raise and appropriate the amount of \$42,000.00 (Forty-two Thousand Dollars) for the purpose of purchasing a police cruiser and related equipment for the Police Department. Moderator could not tell from voice vote, so he called for a hand vote. Counted hand vote: Yes 89 No 74

Article 18. Moved by Mr. Galpin and seconded by Mr. Fullerton, the Town voted to raise and appropriate the sum of \$35,000.00 (Thirty-five Thousand Dollars) to be added to the already established Ambulance Capital Reserve Fund.

Article 19. Mr. Fullerton moved and Mr. Galpin seconded, the Town voted to raise and appropriate the sum of \$13,000.00 (Thirteen Thousand Dollars) for the purpose of the care, development, maintenance and benefit of Manahan Park. Of that sum, \$13,000.00 (Thirteen Thousand Dollars) to come from the Manahan Trust previously set up for this purpose.

Article 20. Mr. Galpin moved and Mr. Venezia seconded, the Town voted to raise and appropriate the sum of \$3,500.00 (Three Thousand Five Hundred Dollars) for the purpose of providing support for a downtown concert series.

Article 21. Moved by Mr. Venezia and seconded by Mr. Galpin, the Town voted to ratify the three-year Lease/Purchase which was entered into by the Board of Selectmen in the amount of \$29,364.60 (Twenty-nine Thousand Three Hundred Sixty-four Dollars and Sixty Cents) in 2010 for the purpose of purchasing a police cruiser and to raise and appropriate the sum of \$9,632.00 (Nine Thousand Six Hundred Thirty-two Dollars) for the 2013 payment.

Article 22. Moved by Mr. Galpin and seconded by Mr. Venezia, the Town voted to adopt the provisions of RSA 72:37, Exemption for the Blind, to allow an inhabitant who is legally blind as determined by the blind services program, to be exempt each year on the assessed value, for property tax purposes, of his or her residential real estate to the value of \$15,000.00 (Fifteen Thousand Dollars).

Article 23. Moved by Mr. Venezia and seconded by Mr. Galpin, the Town voted to discontinue as a public highway, a piece of highway running from the east side of Bear Hill Road, approximately 80 (eighty) feet to the Hillsborough-Henniker town line. Said roadway was originally laid out as a 36-foot wide road and is recorded in Book 5, Page 304 of the Town records, or to take any other action in relation thereto.

Article 24. Moved by Mr. Donald Soloman and Mary Lou Lannon seconded, the Town voted to have the position, and salary of every Hillsborough town employee printed in the Annual Town Report (By Petition) This petition article was presented with name also, but an amendment written by Mr. Leigh Bosse, removed name from the article. Mr. Bosse's amendment passed by voice vote and the article was then passed as amended, again by voice vote.

Article 25. To transact any other business that may legally come before the meeting.

Moved by Mr. Galpin and seconded by Mr. Venezia to adjourn the meeting at 9:38pm. All residents voiced in the affirmative.

Mr. Pinkham requested the residents to remain for the retiring of the Colors by the Legion Post. Colors were retired and Mr. Pinkham adjourned the 2013 Hillsborough Town Meeting.

A True Copy of Attest:

Deborah J McDonald Town Clerk of Hillsborough

2013 TOWN MEETING MINUTES (Results of Article 1 - voted on at the polls)

Selectman for Three Years:

Robert A. Fredette	322
Wendy Brien-Baker	493

Trustee of Fuller Public Library for Three Years (Two Positions):

Michelle Matheson	595
Benjamin James Ainslie	399

Planning Board for Three Years (Two Positions):

Alan B. Urquhart	345
William P. Clohessy	315
Denise Dargie DeForest	408

Supervisor of Checklist for Five Years:

Arlene Johns	713
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Trustee of Trust Funds for Three Years:

Art Kaufman	667
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Water and Sewer Commissioner for Three Years:

Douglas J. Parker	521
Bob Hutchinson Jr.	232

Cemetery Trustee for Three Years:

Iris Campbell	707
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SCHOOL OFFICIALS: (These results are Hillsborough only, Deering results are not included)

School Board Member At-Large for Three Years:

Steven L. Hahn	474
John Segedy	354

School Board Member from Deering for Three Years:

Virginia "Ginks" Leiby	634
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School Moderator for One Year:

Russell S. Galpin	709
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A True Copy of Attest:

Deborah J. McDonald
Town Clerk of Hillsborough

Town of Hillsborough



Town Warrant & 2014 Town Budget

TOWN WARRANT
For the Town of Hillsborough
The State of New Hampshire

TUESDAY, MARCH 11, 2014
HILLSBORO-DEERING MIDDLE SCHOOL

TO THE INHABITANTS OF THE TOWN OF HILLSBOROUGH, IN THE COUNTY OF
HILLSBOROUGH,
IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Hillsboro-Deering Middle School in said Hillsborough, NH on Tuesday, March 11, 2014 at seven o'clock in the morning. Balloting on Article One, election of officers through Article Six will take place between seven o'clock in the morning through seven o'clock in the evening. Articles Seven through Twenty Five will be taken up at 7:30 P.M.

Article 1

To choose Town Officers for the ensuing year.

Article 2

To see if the Town of Hillsborough will repeal and re-enact as modified, the following provisions of the Hillsborough Zoning Ordinance:

- Section 229-6 "Definitions" in Article II which shall replace the existing section 229-6 "Definitions" section in Article II.
- Sections 229-17, 229-18, 229-19, 229-19-1, 229-19.2, 229-20, 229-20.1, 229-21 Tables 1, 2 and 3 in Article III which shall replace existing sections 229-17, 229-18, 229-19, 229-19-1, 229-19.2, 229-20, 229-20.1, 229-21 Tables 1, 2 and 3 in Article III.
- Section 229-22 Table 4 Chart of Uses and add it to Article III.
- Section 229-30. "Mobile Home Parks and Subdivisions" in Article V which shall replace existing section 229-30. "Mobile Home Parks and Subdivisions" in Article V.
- Remove the definitions from section 229-89 Cluster Development from Article XIV and relocate them unchanged to the "Definitions" section 229-6 in Article II.

Article 3

Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Hillsborough on the second Tuesday of March? (By Petition)

Article 4

Shall the Town raise and appropriate the sum of \$6,693,033.00 (Six Million Six Hundred Ninety Three Thousand and Thirty Three Dollars) as a 2014 Operating Budget? This amount does not include amounts from any other warrant articles. (Recommended by the Board of Selectmen).

Article 5

Shall the Town raise and appropriate the sum of \$693,120.00 (Six Hundred Ninety Three Thousand One Hundred Twenty Dollars) for the purpose of operating the Water Department during 2014? Of that sum \$693,120.00 (Six Hundred Ninety Three Thousand One Hundred Twenty Dollars) is to come from Water Department income. (Recommended by the Board of Selectmen)

Article 6

Shall the Town raise and appropriate the sum of \$681,720.00 (Six Hundred Eight-One Thousand Seven Hundred Twenty Dollars) for the purpose of operating the Sewer Department during 2014? Of that sum \$681,720.00 (Six Hundred Eight-One Thousand Seven Hundred Twenty Dollars) to come from Sewer Department income. (Recommended by the Board of Selectmen)

Article 7

Shall the Town raise and appropriate the sum of \$2,800.00 (Two Thousand Eight Hundred Dollars) for the purpose of supporting senior events and services? Of that sum, \$2,800.00 (Two Thousand Eight Hundred Dollars) is to come from event revenues. (Recommended by the Board of Selectmen)

Article 8

Shall the Town raise and appropriate the sum of \$9,000 (Nine Thousand Dollars) for the purpose of supporting senior trips? Of that sum, \$5,000.00 (Five Thousand Dollars) is to come from trip revenues. (Recommended by the Board of Selectmen)

Article 9

Shall the Town raise and appropriate the non-lapsing sum of \$15,000.00 (Fifteen Thousand Dollars) for the purpose of purchasing a Community Bus? Of that sum, \$8,000.00 (Eight Thousand Dollars) is to come from donations through the GHSS. This article shall be non-lapsing until December 31, 2015. (Recommended by the Board of Selectmen)

Article 10

Shall the Town raise and appropriate the amount of \$30,000.00 (Thirty Thousand Dollars) to be deposited in the already established Smith House Building Maintenance and Repair Capital Reserve Fund? (Recommended by the Board of Selectmen)

Article 11

Shall the Town vote to establish a Capital Reserve Fund for the purpose of Municipal Buildings Maintenance, Repairs and Upgrades and to raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) to deposit in such fund and to name the Board of Selectmen as agents to expend? Of that sum, \$100,000.00 (One Hundred Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

Article 12

Shall the Town raise and appropriate the non-lapsing sum of \$150,000.00 (One Hundred Fifty Thousand Dollars) for the purpose of road work? This article to be non-lapsing until December 31, 2015 (Recommended by the Board of Selectmen)

Article 13

Shall the Town raise and appropriate the non-lapsing sum of \$100,000.00 (One Hundred Thousand Dollars) for the purpose of completing the Bog Road Bridge repair work? This article to be non-lapsing until December 31, 2015 (Recommended by the Board of Selectmen)

Article 14

Shall the Town raise and appropriate the non-lapsing sum of \$40,000.00 (Forty Thousand Dollars) for the purpose of restoration work required to be done on town owned land Red Fox Crossing Road (Map 16 Lot 22)? This article to be non-lapsing until December 31, 2015 (Recommended by the Board of Selectmen)

Article 15

Shall the Town raise and appropriate the non-lapsing sum of \$85,000.00 (Eighty Five Thousand Dollars) for the purpose of Inlet Dredging of Gould Pond? Of that sum, \$35,000.00 (Thirty Five Thousand Dollars) is to come from the General Fund Balance. This article to be non-lapsing until December 31, 2015 (Recommended by the Board of Selectmen)

Article 16

Shall the Town raise and appropriate the amount of \$77,000.00 (Seventy Seven Thousand Dollars) for the purpose of purchasing a Command Vehicle and related equipment for the Fire Department? Of that sum, \$77,000.00 (Seventy Seven Thousand Dollars) is to come from the General Fund Balance. (Recommended by the Board of Selectmen)

Article 17

Shall the Town raise and appropriate the amount of \$17,100.00 (Seventeen Thousand One Hundred Dollars) for the purpose of purchasing a Portable Speed Enforcement/ Changeable Message Sign. Of that sum, \$11,100.00 (Eleven Thousand One Hundred Dollars) is to come from the General Fund Balance and \$6,000.00 (Six Thousand Dollars) is to come from grant revenue. (Recommended by the Board of Selectmen)

Article 18

Shall the Town raise and appropriate the sum of \$35,000.00 (Thirty Five Thousand Dollars) to be added to the already established Ambulance Capital Reserve Fund? (Recommended by the Board of Selectmen)

Article 19

Shall the Town raise and appropriate the sum of \$54,900.00 (Fifty Four Thousand Nine Hundred Dollars) for the purpose of purchasing Map 25 Lot 25 consisting of 5.2 +/- for conservation purposes. Of that sum, \$27,450.00 (Twenty Seven Thousand Four Hundred Fifty Dollars) will come from the Conservation Fund. (Recommended by the Board of Selectmen)

Article 20

Shall the Town vote to increase the percentage of the Land Use Change tax amount to be deposited into the Conservation fund from 50% to 75%? (Not Recommended by the Board of Selectmen)

Article 21

Shall the Town vote to allow the unspent portion of the Conservation Commission's operating budget to be deposited into the Conservation Fund on an annual basis? This shall remain in effect until rescinded. (Recommended by the Board of Selectmen)

Article 22

Shall the Town vote to transfer the amount of \$1,250.00 (One Thousand Two Hundred Fifty Dollars) which represents the remaining balance of the 2012 Library Operating Budget, to the Library Trustees for the purpose of Library Operations? Of that sum, \$1,250.00 (One Thousand Two Hundred Fifty Dollars) shall come from the general fund balance. (Recommended by the Board of Selectmen)

Article 23

Shall the Town vote to discontinue a portion of High Street beginning at the lot line between Map 25 Lot 41 and Map 25 Lot 39 and running southwest for approximately 125 feet?

Article 24

Shall the Town vote to discontinue Beech Street (a paper street) in its entirety as shown on Hillsborough's Tax Map 25?

Article 25

To transact any other business that may legally come before the meeting.

Given under our hands and seal this 20th day of February in the year of our Lord Two Thousand Fourteen.

Hillsborough Board of Selectmen

Russell S. Galpin, Chairman
David N. Fullerton, Selectman
Wendy Brien-Baker, Selectman

BUDGET OF THE TOWN OF HILLSBOROUGH

DEPARTMENT	2013 Budget	2013 Expended	2014 Budget	\$ Diff.	% Diff.
Administration	\$368,262	\$359,734	\$375,340	\$7,078	2%
Animal Control	\$19,516	\$12,734	\$19,516	-	0%
Audit	\$30,000	\$30,000	\$30,000	-	0%
Bridge Repair	\$5,000	\$5,000	\$5,000	-	0%
Building Inspector	\$65,202	\$31,106	\$23,022	(\$42,180)	-65%
Cemeteries	\$31,200	\$25,622	\$31,200	-	0%
Conservation Commission	\$15,335	\$10,249	\$15,318	(\$17)	0%
Debt Expense	\$478,521	\$446,989	\$308,155	(\$170,366)	-36%
Dispatch	\$448,556	\$408,562	\$432,046	(\$16,510)	-4%
Elections	\$6,365	\$4,053	\$10,380	\$4,015	63%
Emergency Management	\$11,317	\$11,852	\$12,211	\$894	8%
Fire Department	\$603,117	\$602,185	\$753,053	\$149,936	25%
Forest Fire	\$4,137	-	\$4,137	-	0%
General Government Buildings	\$56,564	\$64,925	\$48,817	(\$7,747)	-14%
Health Agencies	\$4,000	\$4,000	\$4,000	-	0%
Highway Department	\$1,119,717	\$1,153,742	\$1,126,071	\$6,354	1%
Insurance	\$161,000	\$166,047	\$187,000	\$26,000	16%
Legal	\$20,000	\$6,776	\$15,000	(\$5,000)	-25%
Library (Incl. Building Expenses)	\$207,063	\$195,472	\$197,336	(\$9,727)	-5%
Land Use & Economic Development	\$108,388	\$94,437	\$76,062	(\$32,326)	-30%
Parks & Recreation	\$192,780	\$158,089	\$191,928	(\$852)	0%
Patriotic Purposes	\$18,636	\$16,292	\$17,527	(\$1,109)	-6%
Police Dept. (Incl. Building Expenses)	\$1,674,979	\$1,616,874	\$1,724,290	\$49,311	3%
Revaluation	\$53,720	\$52,998	\$53,720	-	0%
Senior Services	\$12,945	\$12,183	\$12,950	\$5	0%
Street Lighting	\$52,500	\$52,003	\$51,000	(\$1,500)	-3%
Tax Map (Other Gen. Govt.)	\$4,000	\$4,498	\$4,000	-	0%
Town Clerk/Tax Collector	\$152,506	\$144,018	\$154,806	\$2,300	2%

Transfer Station	\$503,621	\$440,840	\$506,885	\$3,264	1%
Welfare (General Assistance)	\$160,636	\$162,270	\$155,073	(\$5,563)	-3%
Youth Services	\$158,619	\$145,571	\$147,190	(\$11,429)	-7%
TOTAL OPERATING BUDGET	\$6,748,202	\$6,439,121	\$6,693,033	(\$55,169)	-1%

WARRANT ARTICLES (Capital Outlay)	2013	2014	\$ Diff.	% Diff.
Library Capital Reserve Fund	\$100,000.00	\$30,000.00	(\$70,000.00)	-70%
Library Masonry Work	\$75,000.00	-	(\$75,000.00)	-100%
Ambulance CRF	\$35,000.00	\$35,000.00	-	0%
Road Construction	\$150,000.00	\$150,000.00	-	0%
Bog Road Bridge	\$60,000.00	\$100,000.00	\$40,000.00	67%
Red Fox Crossing Land Cleanup	-	\$40,000.00	\$40,000.00	100%
Portable Message Sign*	-	\$17,100.00	\$17,100.00	100%
Building Maintenance CRF *	-	\$100,000.00	\$100,000.00	100%
Gould Pond Inlet Project *	-	\$85,000.00	\$85,000.00	100%
Fire Chief Vehicle *	-	\$77,000.00	\$77,000.00	100%
Senior/Community Bus*	-	\$15,000.00	\$15,000.00	100%
Senior Trips*	-	\$9,000.00	\$9,000.00	100%
Transfer 2012 Library Budget Balance	-	\$1,250.00	\$1,250.00	100%
Total Capital Outlay	\$420,000.00	\$658,100.00	\$238,100.00	57%
Less Offsetting Revenue **	\$25,000.00	\$243,350.00	\$218,350.00	
Net Capital Outlay	\$395,000.00	\$414,750.00	\$19,750.00	5%
Total Operating/Capital Budgets	\$7,143,202.00	\$7,107,783.00	(\$35,419.00)	-0.50%

** Offsetting Revenues 2014	Inlet Project	Building Maint. CRF	Fire Chief Veh.	Library
	\$35,000	\$100,000	\$77,000	\$1,250
	Community Bus	Senior Trips	Sign	Total
	\$8,000	\$5,000	\$17,100	\$243,350

Town of Hillsborough



Town Budgets & Financial Records

FINANCIAL REPORT

DECEMBER 31, 2013

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.

February 11, 2014

Russell G. Galpin, David N. Fullerton, Wendy Brien-Baker

Selectmen of Hillsborough, NH

General Fund	Assets	
Checking - Lake Sunapee Bank	\$2,914,735.84	
NH Public Deposit Investment Pool	\$24,737.20	
TD Bank-Certificate of Deposit	\$37,757.19	
Petty Cash	\$300.00	
Payroll Checking	\$776.66	
Sewer Bond Proceeds Investment Account	\$605,225.66	
Total Cash		\$3,583,532.55
Taxes		
Property Taxes Receivable	\$4,925,413.01	
Unredeemed Receivable	\$1,071,378.47	
Yield Tax Receivable	\$1,226.33	
Water Receivable	456,712.76	
Sewer Receivable	\$52,309.54	
Allowance For Uncollectible & Elderly Lien	-\$244,000.00	
Total Tax Receivable		\$5,863,040.11
Due From Others		
Due From Water Fund	-\$1,133.05	
Due From Sewer Fund	-\$4,334.87	
Due From School District	\$75.60	
Due From Library	\$3,907.00	
Due From 2007 Sewer Bond	-\$361,197.53	
Due From CRHSC Billing	\$41,602.62	
Due From Safe Routes to School Grant	\$50,592.19	
Total Due From Others		-\$270,488.04
Other Assets		
Pre-Paid Expense & Other Assets	\$264,593.20	
Total Other Assets		\$264,593.20
Total Assets		\$9,440,677.82
Accounts Payable	Liabilities	
Police Retirement Payable	\$526.93	

Insurance-Aflac	-\$255.64	
Employee Share - Health Insurance	\$1,073.27	
Emerald Lake Water Payable	\$5,175.18	
Emerald Lake Water Interest Payable	\$178.38	
Emerald Lake District Payable	\$90,314.83	
ELVD Property Tax Interest Payable	\$59.06	
Franklin Pierce	\$88.43	
Historic Dist. Building Donations	\$202.30	
Local Education Tax Payable	\$3,225,063.45	
State Education Tax Payable	\$557,935.79	
TANS Payable	\$2,250,000.00	
Planning Board Engineering Studies	\$593.95	
Total Accounts Payable		\$6,130,955.93
Due To		
Due To Vendors	\$29.37	
Due To Capital Project - Bog Rd. Bridge Repair	\$51,283.05	
Total Due To		\$51,312.42
Other Liabilities		
Tax Collector Deposit Overage-Shortage	-\$3.37	
Butler Park Renovations	\$400.92	
Partners Farm/Black Pond Brook Bond	\$25,000.00	
2006 DAR Collection	\$440.99	
2007 Sewer Improvement Bond	\$602,887.74	
Encumbrances	\$200,503.00	
Total Other Liabilities/Encumbrances		\$829,229.28
Total Liabilities		\$7,011,497.63
Total Fund Balance		\$2,429,180.19
Total Liabilities & Fund Balance		\$9,440,677.82
Conservation Commission		
Assets		
Cash-NHPDIP Investment Account	\$112,077.03	
Due From General Fund	\$0.00	
Total Assets		\$112,077.03
Liabilities		
Due to General Fund	\$0.00	
Undesignated Equity		\$112,077.03
Total Liabilities and Fund Balance		\$112,077.03

STATEMENT OF TAX RATE SETTING

		2013 Tax Rate	2012 Tax Rate	Difference
Appropriations	8,540,974.00			
Less: Revenues	-3,478,950.00			
Less: Shared Revenues-BPT	0.00			
Add: Overlay	49,074.00			
War Service Credits	166,500.00			
Net Town Appropriation	5,277,598.00	\$10.44	\$10.51	-\$0.07

Regional School Apportionment	13,645,796.00			
Less: Adequate Education Grant	-5,408,817.00			
Less: State Education Taxes	-1,106,530.00			
Net Local School Appropriation	7,130,449.00	\$14.11	\$14.52	-\$0.41

State Education Taxes Assessment	1,106,530.00	\$2.35	\$2.31	\$0.04
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Due to County	588,213.00			
Less: Shared Revenue	0.00			
Net County Appropriation	588,213.00	\$1.16	\$1.06	\$0.10

Combined Tax Rate		\$28.06	\$28.40	\$0.34
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Total Property Taxes Assessed	14,102,790.00
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Commitment Analysis	
Total Property Taxes Assessed	14,102,790.00
Less: War Service Credits	-166,500.00
Add: Village District	159,317.00
Total Property Taxes Commitment	14,095,607.00

Town	
Net Assessed Valuation	505,455,259.00

Emerald Lake District				
			Tax Rate	Commitment
Net Assessed Valuation	\$74,796,800.00		\$2.13	\$159,317.00

SUMMARY OF TOWN VALUATION

Total Taxable Land	\$147,803,723.00	
Total Taxable Buildings	\$326,180,161.00	
Public Utility	\$34,163,830.00	
Valuation Before Exemptions		\$508,147,714.00

Blind Exemptions	\$60,000.00	
Elderly Exemptions	\$1,870,000.00	
Solar/windpower	\$38,755.00	
Disabled Exemptions	\$683,100.00	
Total Exemptions		-\$2,692,455.00

Net Value for Tax Rate(Town, County & Local School)		\$505,455,259.00
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Net Valuation for State Education Rate(Less: Public Utilities)		\$471,291,429.00
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Emerald Lake Valuation		
Total Taxable Land	\$25,816,000.00	
Total Taxable Buildings	\$45,462,600.00	
Public Utility	\$4,018,200.00	
Valuation Before Exemptions		\$75,296,800.00

Blind Exemptions	\$15,000.00	
Disabled Exemptions	\$125,000.00	
Elderly Exemptions	\$360,000.00	
Total Exemptions		-\$500,000.00

Net Valuation for Tax Rate		\$74,796,800.00
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TREASURER'S REPORT
Fiscal Year Ended December 31, 2013

General Fund

Opening Balances		January 1, 2013
Checking-Lake Sunapee Bank	\$2,589,692.83	
Payroll Checking-Lake Sunapee Bank	\$768.63	
Public Deposit Pool-General Fund	\$24,728.50	
Certificate of Deposit-TD Bank	\$37,720.63	
Petty Cash Accounts	\$300.00	
Total-Open Balances		\$2,653,210.59
Receipts		
Checking-Lake Sunapee Bank	\$20,801,201.30	
Payroll Checking-Lake Sunapee Bank	\$2,100,601.46	
Public Deposit Pool-General Fund	\$8.70	
Certificate of Deposit-TD Bank	\$36.56	
Petty Cash Accounts	\$0.00	
Total-Receipts		\$22,901,848.02
Disbursements		
Checking-Lake Sunapee Bank	\$20,476,158.29	
Payroll Checking-Lake Sunapee Bank	\$2,100,593.43	
Public Deposit Pool-General Fund	\$0.00	
Certificate of Deposit-TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
Total-Disbursements		\$22,576,751.72
Closing Balances		December 31, 2013
Checking-Lake Sunapee Bank	\$2,914,735.84	
Payroll Checking-Lake Sunapee Bank	\$776.66	
Public Deposit Pool-General Fund	\$24,737.20	
Certificate of Deposit-TD Bank	\$37,757.19	
Petty Cash Accounts	\$300.00	
Total-General Fund Cash		\$2,978,306.89

School Impact Fees

		January 1, 2013
Certificate of Deposit-TD Bank	\$37,625.30	
Income	\$26.10	
Disbursements	\$37,651.40	
Ending Balance - December 31, 2013		\$0.00

Conservation Fund

		January 1, 2013
NHPDIP Investment Account	\$111,275.30	
Income	\$801.73	
Disbursements		
Ending Balance - December 31, 2013		\$112,077.03

Hillsboro Senior Outings -Savings Account

		January 16, 2013
Savings-TD Bank	\$1,355.49	
Income	\$3,795.33	
Disbursements	\$5,150.82	
Ending Balance - July 24, 2013		\$0.00
This Account held by Treasurer for Senior Citizen Group		

Hillsboro Senior Outings -Checking Account

		July 24, 2013
Checking-TD Bank	\$0.00	
Income	\$2,694.35	
Disbursements	\$1,886.00	
Ending Balance - December 31, 2013		\$808.35
This Account held by Treasurer for Senior Citizen Group		

Parks & Recreation Revolving Fund

		January 6, 2013
Checking-TD Bank	\$1,041.12	
Income	\$1,508.00	
Disbursements	\$1,395.00	
Ending Balance - January 5, 2014		\$1,154.12

Police Department Revolving Fund

		January 12, 2013
Checking-TD Bank	\$19,446.48	
Income	\$13,765.93	
Disbursements	\$19,819.57	
Ending Balance - January 11, 2014		\$13,392.84

Office of Youth Services

		January 1, 2013
Checking-TD Bank	\$11,292.82	
Income	\$4,870.02	
Disbursements	\$2,827.04	
Ending Balance - December 31, 2013		\$13,335.80

DEBT ANALYSIS THROUGH 2019

Long Term Debt	Year	2013	2014	2015	2016	2017	2018	2019
Water Filtration-NHMBB	Balance	\$97,884	\$144,430	\$139,360	\$134,850	\$130,340	\$125,155	\$120,500
RDC-EXP 2024	Principal	\$57,000	\$103,000	\$101,000	\$100,000	\$99,000	\$98,000	\$97,000
	Interest	\$37,884	\$41,430	\$38,360	\$34,850	\$31,340	\$27,155	\$23,500
Water Dept.		\$63,256	\$96,287	\$92,907	\$89,900	\$86,893	\$83,437	\$80,333
Town		\$31,628	\$48,143	\$46,453	\$44,950	\$43,447	\$41,718	\$40,167
Total Payment		\$94,884	\$144,430	\$139,360	\$134,850	\$130,340	\$125,155	\$120,500
Police/Fire Stations	Balance	\$75,000						
NHMBB	Principal	\$75,000						
	Interest	\$3,750						
Total Payment		\$78,750						
Landfill Closure	Balance	\$282,320	\$141,160					
State Revolving	Principal	\$141,160	\$141,160					
Loan Fund	Interest	\$6,507	\$3,254					
Total Payment		\$147,667	\$144,414					
Advest. Nov. 2004 Bond	Balance	\$1,372,000	\$1,192,000	\$1,062,000	\$937,000	\$812,000	\$707,000	\$602,000
Issue – Bank of New York	Principal	\$180,000	\$130,000	\$125,000	\$125,000	\$105,000	\$105,000	\$105,000
	Interest	\$52,509	\$46,389	41,839	\$37,152	\$32,464	\$28,526	\$24,326
Total Payment		\$232,509	\$176,389	\$166,839	\$162,152	\$137,464	\$133,526	\$129,326
Water Main	Principal	\$72,000	\$91,000	\$84,000	\$84,000	\$90,000	\$90,000	\$91,000
Bank of New York	Interest	\$39,881	\$37,433	\$34,248	\$31,098	\$27,948	\$24,573	\$20,973
Total Payment		\$111,881	\$128,433	\$118,248	\$115,098	\$117,948	\$114,573	\$111,973
Fire Station Addition	Principal	\$10,000	\$14,000	\$15,000	\$15,000	\$15,000	\$15,000	\$14,000
Bank of New York	Interest	\$6,471	\$6,131	\$5,641	\$5,079	\$4,518	\$3,954	\$3,354
Total Payment		\$16,471	\$20,131	\$20,641	\$20,079	\$19,518	\$18,954	\$17,354
Sewer Refinance 1987	Principal	\$25,000	\$25,000	\$26,000	\$26,000			
	Interest	\$3,675	\$2,825	\$1,950	\$975			
Total Payment		\$28,675	\$27,825	\$27,950	\$26,975			
Sewer Refinance 1985	Principal	\$73,000						
	Interest	\$2,482						
Total Payment		\$75,482						
2006 WTL Bond Issue	Balance	\$808,234	\$732,780	\$654,085	\$572,011	\$486,411	\$397,134	\$304,023
Water Main-2	Principal	\$75,454	\$78,695	\$82,075	\$85,600	\$89,277	\$93,111	\$97,111
Sovereign Bank	Interest	\$33,557	\$30,315	\$26,935	\$23,410	\$19,733	\$15,899	\$11,901
Total Payment		\$109,011	\$109,010	\$109,010	\$109,010	\$109,010	\$109,010	\$109,012
2010 Smith House	Balance	\$378,611	\$356,545	\$333,721	\$310,144	\$285,788	\$260,629	\$235,470
Lake Sunapee Bank	Principal	\$22,066	\$22,824	\$23,577	\$24,356	\$25,159	\$25,159	\$25,159
	Interest	\$11,962	\$11,204	\$10,451	\$9,672	\$8,869	\$8,869	\$8,869
Total Payment		\$34,028	\$34,028	\$34,028	\$34,028	\$34,028	\$34,028	\$34,028

TRUSTEES OF TRUST FUNDS REPORT

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Cemetery	Perp. Care	San 542	78,332.43	1,050.00		79,382.43	85.19		76.19	85.19	76.19	79,458.62
Els Dist Rd Upgr	Cap. Res.	San 550	6,616.18			6,616.18	3,506.43		9.76		3,516.19	10,132.37
Bridge Repairs	Cap. Res.	San 569	40,304.22			40,304.22	19,956.52		57.75		20,014.27	60,318.49
Rescue Squad	Cap. Res.	San 577	2,317.05			2,317.05	9.29		1.57		10.86	2,327.91
Hillsboro Hist Fund	Town	San 585	1,337.20			1,337.20	0.57		0.90	0.57	0.90	1,338.10
Library Space Need	Library	San 593	29,336.08			29,336.08	5,840.23		33.70	38.29	5,835.64	35,171.72
Ambulance Cap Res	Town	San 607	70,000.00	35,000.00		105,000.00	7,829.27		110.85		7,940.12	112,940.12
Town History Exp	Town	San 615	4,314.17			4,314.17	757.67		4.91		762.58	5,076.75
ELVD Water Mtr	Cap. Res.	San 623	13,000.00			13,000.00	546.77		12.90		559.67	13,559.67
Maint. Expend Fund	School Lib	San 631	183,700.00	50,000.00		233,700.00	18,287.62		230.35		18,517.97	252,217.97
Spec Educ Fund	Cap. Res.	San 658	150,000.00	50,000.00		200,000.00	3,733.84		184.04		3,917.88	203,917.88
Water Cap Res	Cap. Res.	San 666	35,080.05	10,000.00		45,080.05	2,807.63		45.79		2,853.42	47,933.47
Sewer Cap Res	Cap. Res.	San 674	140,193.28	10,000.00		150,193.28	2,925.06		146.76		3,071.82	153,265.10
Penstock FD (PS Co)	Conservation	San 682	15,000.00			15,000.00	712.01		15.05		727.06	15,727.06
ELVD Water Mtr	Cap. Res.	San 690	5,000.00	15,000.00		20,000.00	90.52		10.28		100.80	20,100.80
Sewer Sludge C R	Cap. Res.	San 704	157,627.21	40,000.00		197,627.21	280.50		189.28		469.78	198,096.99
Sewer Inflow C R	Cap. Res.	San 712	19,292.49	20,000.00		39,292.49	165.37		37.54		202.91	39,495.40
Sewer Sys Impr	Cap. Res.	San 720	160,000.00			160,000.00	353.09		153.85		506.94	160,506.94
Water Sys Impr	Cap. Res.	San 739	72,986.50			72,986.50	197.45		70.09		267.54	73,254.04
Sand Repl Cap Res	Cap. Res.	San 747	50,000.00			50,000.00	71.70		47.90		119.60	50,119.60
Cons Comm Mon FD		San 755	2,500.00			2,500.00	3.21		1.80		5.01	2,505.01
ELVD Water Surp.	Cap. Res.	San 763	50,000.00			50,000.00	19.24		47.86		67.10	50,067.10
Smith House R&M FD		San 801	0.00	100,000.00	21,491.39	78,508.61	0.00		56.29		56.29	78,564.90
ELVD Meetinghouse		San 909	0.00	10,000.00		10,000.00	0.00		2.30		2.30	10,002.30
Manahan Trust	Town	UBS 06	349,513.21			349,513.21	110,313.13		30,418.02	500.00	140,231.15	489,744.36

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Hills Med Serv Tr	Scholarship	UBS 09	200,000.00			200,000.00	34,856.38		14,529.79	24,050.00	25,336.17	225,336.17
S & G Smith Mem	Library	UBS 10	11,732.96			11,732.96	629.01		577.21	629.01	577.21	12310.17
Tingley School FD	Scholarship	UBS 11	2,327.38			2,327.38	178.42		125.24	150.00	153.66	2,481.04
M.NelsonChildRec	Child Activ	UBS 12	3,000.00			3,000.00	2,198.65		365.95		2,564.60	5,564.60
Etta Gile	Library	UBS 13	9,503.73			9,503.73	509.50		467.55	509.50	467.55	9,971.28
J. Simoes School	Scholarship	UBS 14	3,200.00			3,200.00	233.27		171.59	200.00	204.86	3,404.86
EM Barnes School	Scholarship	UBS 15	36,346.84			36,346.84	2,370.94		1,935.10	2,200.00	2,106.04	38,452.88
Humphrey Mem RM	Library	UBS 16	4,853.53			4,853.53	260.20		238.77	260.20	238.77	5,092.30
Nelson Libr FD	Library	UBS 17	3,792.71			3,792.71	203.33		186.59	203.33	186.59	3,979.30
CN Murdough Mem	School Libr.	UBS 18	572.05			572.05	85.38		46.28		131.66	703.71
JM Kimball Mem	Libr Books	UBS 19	722.85			722.85	74.79		37.24		112.03	834.88
Peaslee Schol	Scholarship	UBS 20	3,635.04			3,635.04	234.77		193.41	200.00	228.18	3863.22
Haslet Schol	Scholarship	UBS 22	37,003.11			37,003.11	2,432.38		1,970.91	2,200.00	2,203.29	39,06.40
C A Fox Fd (Boys Activ)	Library	UBS 23	50,651.09			50,651.09	3,883.54		3,838.87	3,883.54	3,838.87	54,489.96
Abney Simonds	Town	UBS 25	2,660.00			2,660.00	203.01		201.54	203.01	201.54	2,861.54
Mark Fuller Lib	Library	UBS 26	1,866.25			1,866.25	100.04		91.81	100.04	91.81	1,958.06
Inness Schol	Scholarship	UBS 28	1,133.52			1,133.52	85.46		60.92	75.00	71.38	1,204.90
Haslet Tr	Town	UBS 29	48,338.58			48,338.58	3,717.91		3,664.43	3,717.91	3,664.43	52,003.01
Center School	School Libr.	UBS 32	900.00			900.00	589.87		104.88		694.75	1,594.75
Old School Fund	Scholarship	UBS 33	3,771.17			3,771.17	251.36		201.04	200.00	252.40	4,023.57
Isabel Ward	Library	UBS 34	1,000.00			1,000.00	53.61		49.20	53.61	49.20	1,049.20
T Henson Schol	Scholarship	UBS 36	1,800.00			1,800.00	115.30		95.73	100.00	111.03	1,911.03
S & G Smith Mem	Scholarship	UBS 37	32,238.00			32,238.00	2,055.79		1,713.99	2,000.00	1,769.78	34,007.78
Butler Park	Town	UBS 38	2,769.44			2,769.44	211.37		209.83	211.37	209.83	2,979.27
Sarah Fuller Lib	Library	UBS 40	1,000.00			1,000.00	53.61		49.20	53.61	49.20	1,049.20
Haslet Library	Library	UBS 41	2,000.00			2,000.00	107.22		98.39	107.22	98.39	2,098.39
V Woods/A Bailey	Needy Kids	UBS 43	3,838.73			3,838.73	2,379.38		437.71		2,817.09	6,655.82
Bernice Miller Lib	Library	UBS 44	267.06			267.06	14.32		13.14	14.32	13.14	280.20
E A Butler Schol	Scholarship	UBS 45	11,275.75			11,275.75	848.93		605.99	800.00	654.92	11,930.67
Sarah White	Library	UBS 46	27,693.28			27,693.28	1,484.66		1,362.40	1,484.66	1,362.40	29,055.68
Sarah Grimes	Town	UBS 47	400.00			400.00	30.52		30.31	30.52	30.31	430.52
W&L Dubben FD	?	UBS 51	10,437.35			10,437.35	796.59		790.79	796.59	790.79	11,228.14
Gert Adams Fund	Scholarship	UBS 62	13,565.04			13,565.04	926.51		724.28	900.00	750.79	14,315.83

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Balance Prin. & Income
			Begin Balance	New Funds Created	With-drawals	End Balance	Begin Balance	Xfrs In	Earned	Expended	End Balance	
Coca Cola Sch FD	Scholarship	UBS 66	2,135.35			2,135.35	213.12		117.38	200.00	130.50	2,265.85
Withington Award	Scholarship	UBS 67	25,000.00			25,000.00	3,147.95		2,133.90	1,650.00	3,631.85	28,631.85
Lila Murphy Schol	Scholarship	UBS 70	423,997.85			423,997.85	45,008.26		29,122.64	29,150.00	44,980.90	468,978.75
Gert Fredericks FD	Library	UBS 79	3625.00	1,000.00		4,625.00	280.10		229.03	280.10	229.03	4,854.03
Dana Crane Fund	Scholarship	UBS 95	100,000.00			100,000.00	35,897.65		8,639.74	4,208.88	40,328.51	140,328.51
Totals			2,721,878.73	341,050.00	21,491.39	3,046,062.34	325,215.41	-	107,398.50	81,446.47	351,167.44	3,397,229.78

DETAILED STATEMENT OF EXPENSES

And Associated Department Revenues

EXECUTIVE ADMINISTRATION - Appropriated Amount: \$368,262.00		
<i>Revenues</i>		
Cash Management	\$18,183.57	
Town Office Receipts	\$762.30	
Sale of Town Property	\$9,301.00	
Rent of Town Property	\$1,820.00	
<i>Total Revenues</i>		\$30,066.87
<i>Expenses</i>		
Contracted Services	\$14,696.25	
Selectmen - Payroll	\$10,500.00	
Selectmen – FICA	\$651.00	
Selectmen-Medicare	\$152.25	
Advertising	\$438.00	
Box Rent-Bank	\$63.53	
Box Rent-Postal	\$78.00	
Computer System & Support	\$29,440.02	
Town Clock Repairs	\$11.68	
Equipment Rental	\$5,119.98	
Equipment Repair	\$1,827.00	
Health Insurance	\$53,421.79	
Dental Insurance	\$2,819.68	
Longevity	\$0.00	
Legal Publications	\$290.01	
Mileage	\$315.56	
Miscellaneous Expense	\$2,305.55	
Office Equipment	\$99.99	
Office Supplies	\$4,352.00	
Payroll	\$191,018.84	
Payroll Overtime	\$415.68	
Payroll w/Holiday	\$0.00	
Postage	\$2,806.65	
Printing Costs	\$4,664.56	
Code Red	\$800.00	
Professional Dues	\$4,590.73	
Professional Publication	\$0.00	
Registry Copies	\$296.41	
FICA	\$12,101.52	
Medicare	\$2,829.86	
Telephone	\$5,102.76	
Training Costs	\$712.31	
Retirement	\$7,812.44	
<i>Total Expenses</i>		\$359,734.05

CONSERVATION COMMISSION - Appropriated Amount: \$15,335.00		
<i>Expenses</i>		
Advertising	\$0.00	
Contract Services	\$7,855.26	
Legal	\$0.00	
Miscellaneous	\$38.85	
Payroll	\$1,634.28	
Postage	\$6.44	
Printing	\$24.00	
Professional Dues	\$565.00	
FICA	\$101.33	
Medicare	\$23.71	
Training	\$0.00	
Trns. In/Out	\$0.00	
Material	\$0.00	
<i>Total Expenses</i>		\$10,248.87

FULLER PUBLIC LIBRARY - Appropriated Amount: \$207,063.00		
<i>Expenses</i>		
Clock Maintenance	\$300.00	
Books	\$12,000.00	
Computer Maintenance	\$0.00	
Computer Software Fees	\$1,000.00	
Health Insurance	\$24,696.20	
Dental Insurance	\$1,579.03	
Longevity	\$0.00	
Payroll	\$101,053.24	
Payroll Overtime	\$0.00	
Media	\$2,600.00	
Programs	\$1,000.00	
FICA	\$6,265.08	
Medicare	\$1,465.21	
Retirement	\$3,060.40	
LIFT Payroll	\$0.00	
LIFT FICA	\$0.00	
LIFT Medicare	\$0.00	
LIFT Retirement	\$0.00	
Literacy Program	\$13,500.00	
Smith Mansion – Advertising	\$35.00	
Smith Mansion – Improvements	\$0.00	
Smith Mansion – Maintenance	\$7,253.40	
Smith Mansion – Electricity	17,445.99	
Smith Mansion – Equipment Purchase	\$1,138.43	
Smith Mansion – Equipment Repairs	\$95.35	

Smith Mansion – Gasoline	\$16.98	
Smith Mansion – Janitorial Supplies	\$335.58	
Smith Mansion – Miscellaneous	\$0.00	
Smith Mansion – Telephone/Internet	\$0.00	
Smith Mansion – Water	\$272.00	
Smith Mansion - Sewer	\$360.00	
Total Expenses		\$195,471.89

AUDIT - Appropriated Amount: \$30,000.00		
Expenses		
Professional Services	\$30,000.00	
Total Expenses		\$30,000.00

ELECTIONS & REGISTRATIONS - Appropriated Amount: \$6,365.00		
Revenue		
Elections & Registrations	\$178.00	
Total Revenue		\$178.00
Expenses		
Advertising	\$126.00	
Ballot Clerks/Moderator	\$110.00	
Computer Software Support	\$0.00	
Set-up Booths	\$150.00	
Election Meals	\$306.88	
Equipment Purchase	\$1,050.49	
Miscellaneous	\$51.06	
Payroll	\$1,168.14	
Postage	\$0.00	
Printing Cost	\$1,001.10	
FICA	\$72.43	
Medicare	\$16.95	
Total Expense		\$4,053.05

General Government Buildings - Appropriated Amount: \$56,564.00		
Expenses		
Comm. Building – Advertising	\$0.00	
Comm. Building – Maintenance & Upgrades	\$14,125.31	
Comm. Building – Building Upgrades	\$18,159.18	
Comm. Building – Regular Maintenance	\$3,444.42	
Comm. Building – Electricity	\$4,203.34	
Comm. Building – Equipment Purchase	\$1,134.39	
Comm. Building – Equipment Repair	\$153.90	
Comm. Building – Fuel Oil	\$3,728.61	
Comm. Building – Gasoline	\$25.65	
Comm. Building – Janitorial Supplies	\$684.41	

Comm. Building – Miscellaneous	\$0.00	
Comm. Building – Payroll	\$7,537.92	
Comm. Building – FICA	\$467.34	
Comm. Building - Medicare	\$109.32	
Comm. Building – Water	\$272.00	
Comm. Building – Plants/Wreaths	\$0.00	
Comm. Building – Sewer	\$360.00	
Homestead – Electricity	\$305.63	
Homestead – Fuel Oil	\$760.91	
Homestead – Telephone	\$79.51	
Old Fire Station – Maintenance	\$837.99	
Old Fire Station - Electricity	\$2,784.93	
Old Fire Station – Propane	\$1,706.62	
Old Fire Station – Telephone	\$1,124.69	
Old Fire Station – Water	\$272.00	
Old Fire Station – Sewer	\$360.00	
HLBO – Center House Building Repairs	\$2,045.00	
Tax Deeded Property Expense	\$242.00	
Total Expenses		\$64,925.07

INSURANCE - Appropriated Amount: \$161,000.00

Expenses		
Property & Liability	\$66,666.31	
Unemployment Comp.	\$7,146.03	
Workers Compensation	\$77,740.65	
LT Disability & Life	\$14,493.82	
Total Expenses		\$166,046.81

LAND USE & ECONOMIC DEVELOPMENT - Appropriated Amount: \$108,388.00

Revenue		
Planning Fees	\$3,000.00	
Zoning Fees	\$960.00	
Sign Permits	\$80.00	
Total Revenue		\$4,040.00
Expenses		
Advertising	\$641.00	
Contract Services	\$2,316.75	
Engineering	\$0.00	
Legal Expenses	\$3,620.21	
Office Equipment and Supplies	\$752.91	
Postage	\$776.87	
Printing	\$20.00	
Training	\$881.83	
Computer	618.99	

Membership & Dues	\$6,616.00	
Mileage	\$0.00	
Telephone	\$961.00	
Miscellaneous	\$40.00	
Master Plan Expenses	\$9,643.10	
Economic Development	\$10,000.00	
Payroll	\$48,141.27	
FICA	\$2,984.70	
Medicare	\$698.09	
Retirement	\$362.92	
Overtime	\$0.00	
Medical Insurance	\$4,988.15	
Dental Insurance	\$372.98	
Total Expenses		\$94,436.77

LEGAL - Appropriated Amount: \$20,000.00		
Expense		
Legal Fees	\$6,776.04	
Union Negotiations	\$0.00	
Total Expense		\$6,776.04

CEMETERY DEPARTMENT - Appropriated Amount: \$31,200.00		
Revenues		
Cemetery Lots	\$985.00	
Trust Accounts	\$1,315.00	
Total Revenues		\$2,300.00
Expenses		
Advertising	\$0.00	
Major Maintenance Projects	\$2,550.00	
Capital Improvement Projects	\$293.09	
Contract Costs	\$20,400.00	
Electricity	\$178.30	
Grass Seed, Etc.	\$2,200.88	
Miscellaneous	\$0.00	
Total Expenses		\$25,622.27

OTHER GENERAL GOVERNMENT - Appropriated Amount: \$4,000.00		
Expenses		
Professional Services-Tax Map	\$4,185.00	
Bank Charges	\$109.67	
Nonsufficient Fund Checks	\$203.00	
Total Expenses		\$4,497.67

TOWN CLERK/TAX COLLECTOR'S EXPENSE - Appropriated Amount: \$152,506.00		
<i>Revenues</i>		
Motor Vehicle Town Tax & Agent Fees	\$746,606.95	
Costs Before Sale	\$2,667.58	
Uniform Comm. Code	\$1,290.00	
Certified Copies	\$904.00	
Marriage License Fees	\$217.00	
<i>Total Revenues</i>		\$751,685.53
<i>Expenses</i>		
Advertising/Bids	\$0.00	
Postal Box Rental	\$130.00	
Data Processing	\$4,365.10	
Equipment Repair	\$235.00	
Health Insurance	\$21,637.85	
Dental Insurance	\$1,292.43	
Longevity	\$0.00	
Mileage	\$808.97	
Miscellaneous	\$0.00	
Office Equipment	\$224.99	
Office Supplies	\$1,352.85	
Payroll	\$80,034.08	
Overtime	\$265.86	
Postage	\$4,905.75	
Printing Costs	2,645.90	
Professional Dues	\$120.00	
Professional Publication	\$0.00	
Audit Extra Labor	\$1,400.00	
Record Maintenance	765.00	
Registry Expense	\$58.50	
FICA	\$4,978.56	
Medicare	\$1,164.53	
Telephone	\$209.60	
Training Costs	\$967.00	
ICMA Retirement	\$3,975.07	
Tax Lien Expenses	\$12,481.09	
<i>Total Expenses</i>		\$144,018.13
POLICE DEPARTMENT - Appropriated Amount: \$1,674,979.00		
<i>Revenues</i>		
Pistol Permits	\$1,820.00	
Accident Reports	\$2,424.75	
Police Department Income	\$6,586.27	
Windsor Agreement	\$3,000.00	
SRO Reimbursement	\$50,000.00	

Payroll Reimbursement	\$10,361.37	
Total Revenues		\$74,192.39
Expenses		
Advertising	\$0.00	
Ammunition/Handguns	\$21,752.25	
Box Rent – Postal	\$130.00	
Clothing Expense	\$16,436.47	
Computer System & Support	\$28,048.82	
Contract Services	\$15,753.18	
Cruiser Expense	\$8,569.35	
Equipment Purchase	\$12,625.41	
Equipment Repair	\$177.17	
Gasoline	\$31,829.20	
Health Insurance	\$179,079.83	
Dental Insurance	\$14,030.90	
Longevity	\$0.00	
Investigative Aids	\$3,553.58	
Legal Publications	\$2,336.58	
Meals	\$361.68	
Mileage	\$472.64	
Miscellaneous	\$51.42	
Firing Range Expense/Maintenance	\$5,809.23	
K-9	\$1,272.55	
Office Equipment	\$1,869.43	
Office Supplies	\$4,048.52	
Payroll	\$718,253.13	
Payroll Overtime	\$125,622.45	
Payroll Worked Holidays	\$26,623.34	
Special Details	\$1,512.00	
N.H. Retirement	\$187,390.00	
Postage	\$1,528.40	
Printing Costs	\$713.44	
Code Red	\$800.00	
Prisoner Expense	\$0.00	
Professional Dues	\$370.00	
Professional Publications	\$60.00	
Professional Services	\$750.00	
Radio Maintenance	\$10,306.53	
Safety Supplies	\$1,635.97	
FICA	\$3,235.28	
Medicare	\$12,849.38	
Special Investigations	\$519.54	
Telephone	\$23,984.66	
Tires	\$3,877.92	

Training Costs	\$15,194.33	
V.R. Cruiser (Incl. 2013 cruiser)	\$50,986.01	
ICMA Retirement	\$2,062.22	
Special Legal	\$0.00	
Police Station - Maintenance	\$28,578.05	
Police Station - Contracted Services	\$14,565.41	
Police Station - Electricity	\$17,915.91	
Police Station – Equipment Purchase	\$994.84	
Police Station – Fuel Oil	\$15,671.88	
Police Station – Janitorial Supplies	\$1,781.23	
Police Station – Miscellaneous	\$0.00	
Police Station – Water	\$523.52	
Police Station - Sewer	\$360.00	
Total Expenses		\$1,616,873.52

FOREST FIRE - Appropriated Amount: \$4,137.00

Revenue		
Reimbursement	\$0.00	
Total Revenue		\$0.00
Expenses		
Clothing Expense	\$0.00	
Equipment Purchase	\$0.00	
Equipment Repair	\$0.00	
Miscellaneous Expense	\$0.00	
Payroll	\$0.00	
Professional Dues	\$0.00	
FICA	\$0.00	
Medicare	\$0.00	
Total Expenses		\$0.00

ANIMAL CONTROL - Appropriated Amount: \$19,516.00

Revenues		
Dog Licenses	\$2,145.00	
Dog Fines	\$964.00	
Total Revenues		\$3,109.00
Expenses		
Clothing Expense	\$125.00	
Contract Services	\$1,800.00	
Equipment Purchase	\$500.78	
Gasoline	\$910.00	
Miscellaneous	\$274.10	
Payroll	\$8,475.28	
Printing	\$0.00	
FICA	\$525.49	

Medicare	\$123.01	
Training	\$0.00	
Total Expenses		\$12,733.66

FIRE DEPARTMENT & RESCUE COMPANY - Appropriated Amount: \$603,117.00

Revenues		
Windsor Agreement	\$13,129.55	
Fire Department Receipts	\$325.00	
Hillsboro Rescue	\$185,175.03	
Oil Burner Permits	\$25.00	
Total Revenues		\$198,654.58
Expenses		
Advertising	\$0.00	
Chemicals/Hazmat	\$851.75	
Clothing Expense	\$2,144.98	
Computer Systems & Software	\$5,588.27	
Contracted Services	\$21,792.00	
Equipment Purchase	\$83,314.41	
Equipment Repair	\$903.15	
Fire Alarm Maintenance	\$3,370.35	
Fire Prevention	\$1,479.90	
Vehicle Fuel	\$3,661.74	
Health Insurance	\$20,089.97	
Dental Insurance	\$1,354.23	
Longevity	\$0.00	
Investigative Aids	\$1,128.23	
Medical Expense	\$1,167.02	
Miscellaneous	\$31.98	
Office Equipment	\$1,655.98	
Office Supplies	\$642.23	
Payroll	\$108,053.46	
Retirement	\$18,263.47	
Postage	\$92.77	
Printing Costs	\$0.00	
Code Red	\$800.00	
Professional Dues	\$466.00	
Professional Publications	\$195.00	
Radio Maintenance	\$9,906.25	
Shoveling Hydrants	\$1,284.50	
FICA	\$2,279.74	
Medicare	\$1,566.77	
Telephone	\$3,483.81	
Tires	\$0.00	
Training Costs	\$2,396.76	

VR 59R1 Chief's Cruiser	\$140.00	
VR 59M1 E1 Pumper - 1993	\$490.00	
VR 59M2 E-One – 1989	\$0.00	
VR 59L1 Ladder Truck	\$70.00	
VR 59k1 2002 Intl. Tanker	\$0.00	
VR 59 Tanker 2 - 2008	\$0.00	
VR 59U1 Utility	\$192.50	
VR Forestry	\$70.00	
VR Miscellaneous	\$5,433.20	
Fire/Rescue - Advertising	\$0.00	
Fire/Rescue - Uniforms	\$1,239.29	
Fire/Rescue - Equipment Purchase	\$3,293.53	
Fire/Rescue - Equipment Repair	\$529.86	
Fire/Rescue - Fuel	\$7,840.18	
Fire/Rescue - Health Insurance	\$7,124.31	
Fire/Rescue - Dental Insurance	\$442.01	
Fire/Rescue - Medical Expense	\$0.00	
Fire/Rescue - Miscellaneous	\$0.00	
Fire/Rescue - Office Equipment	\$0.00	
Fire/Rescue - Labor	\$198,186.25	
Fire/Rescue - Overtime	\$6,790.84	
Fire/Rescue - Holiday	811.21	
Fire/Rescue - FICA	\$12,759.01	
Fire/Rescue - Medicare	\$2,983.86	
Fire/Rescue - Telephone	\$0.00	
Fire/Rescue - Training	\$2,205.00	
Fire/Rescue - Vehicle Repair	\$2,848.16	
Fire/Rescue - Intercept Expense	\$10,625.00	
Fire/Rescue - 401 Retirement	\$2,351.37	
Fire/Rescue - Medical Supplies	\$4,107.99	
Fire Station – Maintenance	\$5,604.94	
Fire Station – Contract Costs	\$1,456.29	
Fire Station – Electricity	\$8,644.91	
Fire Station – Fuel Oil	\$16,091.87	
Fire Station – Janitorial Supplies	\$1,046.13	
Fire Station - Water	\$482.08	
Fire Station - Sewer	\$360.00	
Total Expenses		\$602,184.51

STREET LIGHTING - Appropriated Amount: \$52,500.00

Expenses		
Electricity	\$50,124.87	
Miscellaneous	\$1,878.20	
Total Expenses		\$52,003.07

DISPATCH CENTER - Appropriated Amount: \$448,556.00		
Revenues		
Windsor Agreement	\$2,500.00	
General Receipts	\$4,477.80	
Town of Deering	\$17,997.59	
Town of Antrim	\$25,041.87	
Town of Washington	\$18,532.54	
Town of Bennington	\$13,974.96	
Total Revenues		\$85,524.76
Expenses		
Clothing Expense	\$1,315.00	
Computer-Support	\$5,933.00	
Contract Service	\$5,429.56	
Electricity	\$682.81	
Equipment Purchase	\$772.07	
Medical Insurance	\$61,634.70	
Dental Insurance	\$4,010.72	
Longevity	\$0.00	
Miscellaneous Expense	\$0.00	
Office Equipment	\$474.80	
Office Supplies	\$841.71	
Payroll	\$252,569.81	
Payroll Overtime	\$14,533.45	
Payroll w/ Holiday	\$13,978.31	
Postage	\$0.00	
Radio Maintenance	\$12,884.00	
FICA	\$17,427.01	
Medicare	\$4,075.39	
Telephone	\$3,144.60	
Training	\$1,867.77	
Retirement	\$6,987.06	
Total Expenses		\$408,561.77

BUILDING INSPECTOR/HEALTH - Appropriated Amount: \$65,202.00		
Revenue		
Building Permit Fees	\$8,183.55	
Total Revenue		\$8,183.55
Expenses		
Advertising	\$90.00	
Computer	\$1,906.58	
Contract Services	\$1,965.00	
Medical Insurance	\$3,133.30	
Dental Insurance	\$203.95	
Legal	\$0.00	

Mileage	\$0.00	
Office Equipment	\$0.00	
Supplies	\$157.25	
Miscellaneous	\$0.00	
Payroll	\$20,114.15	
Postage	\$144.53	
Printing	\$0.00	
Professional Dues	\$390.00	
Professional Publications	\$15.00	
Prevent	\$0.00	
FICA	\$1,247.16	
Medicare	\$291.64	
Telephone	\$464.14	
Training Exp.	\$130.00	
ICMA 401 Retirement	\$853.36	
Total Expenses		\$31,106.06

EMERGENCY MANAGEMENT - Appropriated Amount: \$11,317.00

Expenses		
Equipment Purchase	\$6,044.67	
Mileage	\$0.00	
Office Supplies	\$1,260.09	
Payroll	\$2,500.00	
Postage	\$0.00	
Code Red	\$800.00	
Professional Publications	\$185.00	
FICA	\$93.00	
Medicare	\$36.25	
Telephone	\$933.17	
Training	\$0.00	
Total Expenses		\$11,852.18

HIGHWAY DEPARTMENT - Appropriated Amount: \$1,119,717.00

Revenue		
Receipts	\$2,470.83	
Highway Block Grant	\$149,375.98	
Total Revenue		\$151,846.81
Expenses		
Advertising	\$147.26	
Building Maintenance	\$6,497.24	
Chemicals/Paint	\$10,231.84	
Clothing Expense	\$4,911.67	
Cold Patch/Hot Top	\$3,961.95	
Line Painting	\$14,438.88	
Contract Blasting	\$279.00	

Miscellaneous Projects	\$7,364.90	
Roadside Mowing	\$6,500.00	
Culverts	\$1,846.00	
Diesel Fuel	\$75,651.04	
Electricity	\$2,800.74	
Equipment Purchase	\$22,722.37	
Equipment Rental	\$15,751.00	
Equipment Leases	\$150,698.34	
Equipment Repair	\$5,666.52	
Gasoline	\$231.77	
Gravel & Sand	\$14,186.24	
Hardware	\$5,395.85	
Health Insurance	\$97,612.37	
Dental Insurance	\$6,839.33	
Longevity	\$0.00	
Janitorial Supplies	\$141.49	
Lubricants	\$3,786.73	
Mileage	\$160.95	
Miscellaneous Expense	\$453.49	
Gases	\$761.14	
Payroll	\$285,777.30	
Payroll Overtime	\$19,699.38	
Payroll w/ Holiday	\$255.83	
Plow Blades/Shoes	\$9,763.02	
Code Red	\$800.00	
Prof. Services-Drug Testing	\$236.50	
Propane	\$3,802.84	
Radio Maintenance	\$4,059.70	
Salt	\$108,542.77	
Signs	\$924.87	
FICA	\$18,955.61	
Medicare	\$4,451.05	
Steel	\$105.90	
General Supplies	\$2,820.68	
Telephone	\$1,078.42	
Tires	\$2,932.70	
Training	\$520.00	
Tree Removal	\$1,400.00	
Repairs #701 Pickup	\$791.90	
Repairs #702 Volvo D.T.	\$2,955.88	
Repairs #703 Chevy D.T.	\$1,287.39	
Repairs #704 Int. Sander	\$9,776.05	
Repairs #705 Int. D.T.	\$4,014.95	
Repairs #706 Int. Sander	\$6,154.29	

Repairs #707 Int. Sander	\$533.84	
Repairs #710 Loader	\$2,319.31	
Repairs #711 Grader	\$6,723.56	
Repairs #712 JD Backhoe	\$6,404.09	
Repairs #709 Water Truck	\$157.55	
Repairs #714 Chevy 1 Ton	\$465.83	
Repairs #708 Platform 4x4	\$444.96	
Repairs #713 Sidewalk Plow	\$387.77	
Repairs #715 5-Ton D.T.	\$0.00	
Water	\$296.59	
Sewer	\$0.00	
Retirement	\$13,285.03	
Labor Other Departments	(\$4,445.00)	
Winter Labor Regular	\$27,788.77	
Winter Labor Overtime	\$40,758.01	
Winter Labor Holiday	\$1,084.80	
Winter FICA	\$4,317.14	
Winter Medicare	\$1,009.66	
Winter Retirement	\$2,064.82	
Road Side Maint.- Hot Top	\$56,820.39	
Road Side Maint.- Sealing	\$23,800.00	
Road Side Maint.- Sidewalks	\$19,379.25	
Total Expenses		\$1,153,741.51

BRIDGE REPAIR - Appropriated Amount: \$5,000.00

Expenses		
Engineering	\$5,000.00	
Total Expenses		\$5,000.00

LANDFILL/TRANSFER STATION - Appropriated Amount: \$503,621.00

Revenues		
General Receipts	\$70,531.79	
Tipping Fees	\$39,405.10	
Town of Deering	\$59,969.63	
Town of Windsor	\$11,824.95	
Recycling	\$29,796.60	
Total Revenues		\$211,528.07
Expenses		
Advertising	\$202.00	
Building/Site Maintenance	\$6,221.60	
Clothing Expense	\$2,444.30	
Computer Systems	\$0.00	
Trash Hauling Contract	\$23,802.95	
Tipping Fees	\$97,476.20	

Metal Removal	\$2,250.00	
Tire Removal	\$0.00	
Hauling – Aluminum	\$2,400.00	
Recycling Tipping	\$4,099.95	
Brush Hauling/Removal	\$4,000.00	
E-Waste Recycling	\$1,421.38	
Demolition Removal	\$61,369.55	
Diesel Fuel	\$2,471.10	
Electricity	\$2,800.74	
Equipment Purchase	\$8,101.87	
Equipment Rental	\$0.00	
Equipment Repair	\$944.64	
Gasoline	\$71.88	
Hardware	\$38.73	
Hazardous Waste	\$10,411.17	
Health Insurance	17,993.06	
Dental Insurance	\$1,700.84	
Longevity	\$0.00	
Property & Liability Insurance	\$2,788.37	
Mileage	\$281.95	
Miscellaneous Expense	\$255.21	
Trash Bags	\$5,414.00	
Office Supplies	\$1,492.52	
Payroll	\$127,316.33	
Payroll Overtime	\$5,532.85	
Payroll w/Holiday	\$0.00	
Postage	\$1.78	
Professional Dues & Licenses	\$1,114.55	
Propane	\$422.38	
Signs	\$355.00	
FICA	\$8,469.11	
Medicare	\$1,980.67	
Telephone	\$1,593.88	
Tires	\$0.00	
Training	\$100.00	
Heavy Equipment Repair	\$4,530.42	
Water	\$272.00	
Workers Compensation	\$6,693.17	
Retirement	\$4,305.63	
Contract Services	\$2,398.00	
Water & Gas Testing	\$15,300.00	
Total Expenses		\$440,839.78

GENERAL ASSISTANCE ADMINISTRATION - Appropriated Amount: \$52,661.00		
<i>Revenue</i>		
General Assistance Reimbursement	\$1,195.14	
Total Revenue		\$1,195.14
<i>Expenses</i>		
Advertising	\$0.00	
Computer Sys/Sup	\$564.00	
Health Insurance	\$3,750.00	
Mileage	\$210.24	
Office Supplies	\$467.14	
Payroll	\$39,582.17	
Payroll Overtime	\$0.00	
Holiday	\$72.68	
Postage	\$31.50	
Professional Dues	\$30.00	
Professional Publications	\$0.00	
FICA	\$2,691.10	
Medicare	\$629.37	
Telephone	\$792.47	
Training Cost	\$160.00	
Retirement	\$1,982.74	
Total Expenses		\$50,963.41
GENERAL ASSISTANCE – DIRECT ASSISTANCE - Appropriated Amount: \$107,975.00		
<i>Expenses</i>		
Miscellaneous Voucher	\$2,621.80	
Telephone	\$164.86	
Food Voucher	\$11,532.86	
Gasoline Voucher	\$127.01	
Medical Voucher	\$3,126.13	
Rent Voucher	\$63,546.06	
Homeless Expenses	\$0.00	
Heating Fuels	\$19,465.95	
Electricity	\$5,697.31	
Trans. Voucher	\$0.00	
St. Joseph's Appropriation	\$5,025.00	
Total Expenses		\$111,306.98
YOUTH SERVICES - Appropriated Amount: \$158,619.00		
<i>Revenues</i>		
Youth Services Receipts	\$5,145.00	
Challenge Receipts	\$0.00	
CAT Receipts	\$0.00	
Total Revenues		\$5,145.00

<i>Expenses</i>		
Advertising	\$0.00	
Box Rent-Postal	\$78.00	
Computer Systems	\$0.00	
Equipment Repair	\$742.64	
Gasoline	\$488.58	
Health Insurance	\$14,786.63	
Dental Insurance	\$850.42	
Longevity	\$0.00	
Mileage	\$790.32	
Miscellaneous Expense	\$241.57	
Office Equipment	\$517.96	
Office Supplies	\$232.38	
Payroll	\$82,367.27	
Postage	\$12.42	
Printing Expenses	\$246.50	
Professional Publications	\$0.00	
Professional Services	\$0.00	
Volunteer Appreciation & Training	\$15.97	
Diversion	\$372.15	
Substance Use Education	\$342.38	
FICA	\$5,106.81	
Medicare	\$1,194.28	
Telephone	\$2,398.25	
Training & Staff Development	\$190.00	
Vehicle Repair	\$620.56	
Retirement	\$2,680.62	
Teen Center Rent	\$0.00	
Teen Center Utilities	\$0.00	
Teen Center Heat	\$0.00	
Teen Center Miscellaneous	\$0.00	
CAT-Programs & Events	\$2,030.71	
CAT-Miscellaneous	\$0.00	
CAT – Printing Costs	\$0.00	
CAT – Payroll	\$0.00	
CAT – FICA	\$0.00	
CAT – Medicare	\$0.00	
61-63 W. Main Street – Maintenance	\$15,397.22	
61-63 W. Main Street – Electricity	\$5,058.39	
61-63 W. Main Street – Fuel Oil	\$3,997.53	
61-63 W. Main Street – Propane	\$2,827.53	
61-63 W. Main Street – Water	\$544.00	
61-63 W. Main Street – Sewer	\$1,440.00	
<i>Total Expenses</i>		\$145,571.09

PATRIOTIC PURPOSES - Appropriated Amount: \$18,636.00		
Expenses		
Fireworks	\$7,500.00	
Patriotic Purposes - Flags	\$908.22	
Police Town Event Details	\$7,791.00	
Police Town Events Retirement	\$0.00	
Police Town Events FICA	\$0.00	
Police Town Events Medicare	\$92.87	
Total Expenses		\$16,292.09

PARKS & RECREATION - Appropriated Amount: \$192,780.00		
Revenues		
Park Board Receipts	\$0.00	
Butler Park Trust	\$0.00	
Manahan Trust	\$0.00	
Other Trusts	\$0.00	
Total Revenues		\$0.00
Expenses		
Advertising	\$0.00	
Athletic Programs	\$9,997.28	
Athletic Equipment	\$1,480.00	
Contract Plumbing	\$1,044.50	
Electricity	\$2,652.45	
Equipment Purchase	\$55.77	
Equipment Repair	\$384.18	
Gasoline	\$2,036.78	
Hardware/Tools	\$668.60	
Medical Insurance	\$3,562.11	
Dental Insurance	\$221.03	
Janitorial Supplies	\$265.10	
Miscellaneous	\$0.00	
Park Maintenance	\$9,761.72	
Payroll	\$92,385.37	
Payroll Overtime	\$9.00	
FICA	\$5,728.53	
Medicare	\$1,321.93	
Telephone	\$1,623.89	
Water	\$1,257.59	
Retirement 401	\$0.00	
Sewer	\$212.00	
Butler Park Improvements	\$300.00	
Manahan – Improvements	\$20.38	
Manahan - Improvements	\$15,070.00	
Manahan - Electricity	\$226.77	

Manahan - Park Maintenance	\$6,851.70	
Manahan - Telephone	\$952.68	
Total Expenses		\$158,089.36

DEBT SERVICE INC. TANS - Appropriated Amount: \$478,521.00		
Expenses		
Notes – Principal	\$383,364.89	
Notes - Interest	\$47,475.54	
Interest on TANS	\$16,148.37	
Total Expenses		\$446,988.80

OTHER CULTURE & RECREATION - Appropriated Amount: \$12,945.00		
Revenue		
Senior Committee Receipts	\$980.20	
Total Revenue		\$980.20
Expenses		
Senior Advisory Committee	\$4,999.49	
Main Street Summer Concerts	\$3,099.65	
Senior Van - Gasoline	\$1,500.00	
Senior Van – Miscellaneous Expense	\$0.00	
Senior Van – Payroll	\$2,400.00	
Senior Van - FICA	\$148.80	
Senior Van - Medicare	\$34.85	
Senior Van – Vehicle Maintenance	\$0.00	
Total Expenses		\$12,182.79

REVALUATION - Appropriated Amount: \$53,720.00		
Expenses		
Revaluation Appropriation	\$52,998.24	
Total Expenses		\$52,998.24

HEALTH AGENCIES - Appropriated Amount: \$4,000.00		
Expense		
Riverbend Community Health	\$4,000.00	
Total Expense		\$4,000.00

TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS

Deborah J. McDonald - Tax Collector
Fiscal Year January 1 through December 31, 2013

DEBITS	2013	2012
Uncollected Taxes - Beg. of Fiscal Year		
Property Taxes		\$4,939,440.68
Yield Taxes		\$1,881.07
Water Taxes		\$55,817.98
Sewer Taxes		\$52,540.38
Emerald Lake Water		75,760.99
Current Use Tax		\$0.00
Gravel Tax		\$60.79
Taxes Committed to Collector		
Property Taxes	\$14,069,845.20	
Yield Taxes	\$14,705.68	
Current Use Taxes	\$0.00	
Emerald Lake Water	\$280,105.00	
Gravel Tax	\$419.91	
Interest & Cost After Sale		\$109,134.90
Interest (delinquent taxes)	\$13,713.64	
Refunds	\$26,804.97	
Water Taxes (2012 Delinquent)	\$93,356.78	
Sewer Taxes (2012 Delinquent)	\$82,958.25	
Total Debits	\$14,581,909.43	\$5,234,636.79

CREDITS	2013	2012
Remitted to Treasurer During Fiscal Year		
Property Taxes	\$9,166,642.11	\$4,338,090.43
Yield Taxes	\$13,479.35	\$1,881.07
Water Taxes (2012 Delinquent)	\$40,219.93	\$27,776.29
Sewer Taxes (2012 Delinquent)	\$34,616.78	\$23,651.45
Emerald Lake Water	\$205,007.97	\$41,422.47
Current Use Tax	\$0.00	\$0.00
Gravel Tax	\$419.91	\$0.00
Interest on Taxes	\$13,713.64	\$40,907.18
Taxes Sold/Executed to Deed	\$0.00	\$0.00
Taxes Taken to Lien		\$736,939.21
Abatements Allowed		
Property Taxes	\$4,595.05	\$15,624.44
Emerald Lake Water	\$0.00	\$0.00
Water Taxes	\$258.85	\$541.42
Sewer Taxes	\$0.00	\$0.00
Gravel Tax	\$0.00	\$0.00
Uncollected Taxes End of Fiscal Year		
Property Taxes	\$4,925,413.01	
Yield Taxes	\$1,226.33	
Emerald Lake Water	\$75,097.03	
Water Taxes (2012 Delinquent)	\$52,878.00	\$3,834.76
Sewer Taxes (2012 Delinquent)	\$48,341.47	\$3,968.07
Current Use Tax	\$0.00	
Gravel Tax	\$0.00	
Total Credits	\$14,581,909.43	\$5,234,636.79

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Deborah J. McDonald - Tax Collector
Fiscal Year January 1 through December 31, 2013

	2012	2011	PRIOR
Tax Sale/Lien on Account of Levies			
Balance of Unredeemed Taxes Beginning of Fiscal Year		\$515,627.33	\$483,223.08
Taxes Sold/Executed to Town During Year	\$736,939.21		
Interest Collected After Sale/ Lien Execution	\$9,208.80	\$44,507.05	\$107,248.23
Total Debits	\$746,148.01	\$560,134.38	\$590,471.31

CREDITS	2012	2011	PRIOR
Remittance to Treasurer During Fiscal Year			
Redemptions	\$206,296.31	\$203,727.12	\$251,732.24
Interest & Cost After Sale	\$9,208.80	\$44,507.05	\$107,248.23
Abatements of Unredeemed	\$406.05	\$544.87	\$376.87
Deeded Property to Town	\$0.00	\$0.00	\$0.00
Unredeemed Taxes End of Year	\$530,236.85	\$311,355.44	\$231,113.97
Total Credits	\$746,148.01	\$560,134.48	\$590,471.31

HILLSBOROUGH WASTEWATER TREATMENT FACILITY

Report of the Treasurer

TD Bank (operating Account)		
Balance 1/1/2013		\$163,168.52
2013 Lien Warrant = \$82,958.25 (78,827.64 inv & \$4,130.61 int thru 1/31/13)	\$82,958.25	
2012 Receivables Collected	\$35,127.60	
2012 Receivables Interest Collected	\$765.95	
2013 Receivables Collected	\$498,223.83	
2013 Receivables Interest Collected	\$1,089.34	
Credit Memos	\$7,124.01	
Miscellaneous	\$2,994.76	
Overpayment Refund	\$360.00	
Checking Account Interest Earned	\$108.43	
NSF Checks	\$345.99	
2012 Warrant Article 7 – Screw pump replacement project	\$365,358.53	
Due to Water	\$4,348.88	
Total Income		\$998,805.57
2012 Operating Budget	\$540,046.39	
Refund Credits	\$177.32	
Transfer Surplus Funds to NH PDIP	\$63,168.52	
NSF Checks	\$345.99	
2012 Warrant Article 7-Screw Pump Replacement Project	\$365,358.53	
Due to Water	\$4,348.88	
Overpayment Refund	\$360.00	
Total Disbursements		\$973,805.63
Balance as of 12/31/2013		\$188,168.46

Cash Register		
Beginning Balance 1/1/2013		\$100.00
Balance as of 12/31/2013		\$100.00

NH PDIP (Investment Account)		
Balance as of 1/1/2013		\$334,337.95
Interest Earned	\$130.88	
Deposits	\$63,168.52	
Balance as of 12/31/2013		\$397,637.35

Summary of Water Treatment Funds Held		
Lake Sunapee (operating account)		\$188,168.46
Cash Register		\$100.00
NH PDIP (investment account)		\$397,637.35
Total Funds Held as of 12/31/2013		\$585,905.81

HILLSBOROUGH WASTEWATER TREATMENT FACILITY FINANCIAL REPORT

December 31, 2013

WASTEWATER FUND

ASSETS

Lake Sunapee Bank	\$188,168.46
Cash Register	\$100.00
NH PDIP (investment account)	<u>\$397,637.35</u>
TOTAL CASH:	\$585,905.81

Outstanding Income:

Uncollected Receivables	\$109,163.82
TOTAL ASSETS:	\$695,069.63

***HILLSBOROUGH WASTEWATER TREATMENT FACILITY
DETAILED STATEMENT OF EXPENSES***

ACCOUNT	BUDGETED AMOUNT	EXPENDED AMOUNT
Advertising	\$500.00	\$402.00
Building Maintenance	\$5,000.00	\$3,153.94
Magnesium Hydroxide	\$12,000.00	\$7,596.21
Ferric	\$18,000.00	\$0.00
Chemicals	\$15,000.00	\$10,866.44
Chlorine	\$5,000.00	\$2,565.64
Clothing Expenses	\$1,000.00	\$978.63
Computer	\$6,000.00	\$1,042.00
Contract Mowing/Clearing	\$7,500.00	\$2,333.00
Contract Services	\$5,000.00	\$2,860.88
Electricity	\$50,000.00	\$44,127.75
Engineering	\$30,000.00	\$25,260.34
Grit Removal Elevator	\$0.00	\$0.00
Equipment Purchase	\$5,000.00	\$172.80
Equipment Rental	\$600.00	\$386.76
Equipment Repair	\$20,000.00	\$13,069.70
Oil-Heating/Generator	\$5,000.00	\$3,267.45
Miscellaneous Gases	\$0.00	\$0.00
Gasoline	\$2,000.00	\$1,603.08
Computer Hardware	\$0.00	\$0.00
Health Insurance	\$46,600.00	\$48,627.34
Dental Insurance	\$3,500.00	\$3,376.33
Paving	\$2,500.00	\$958.13
Property & Liability Insurance	\$10,000.00	\$8,852.88
Debt Service Interest	\$27,100.00	\$6,407.29
Janitorial Supplies	\$500.00	\$212.89
Lab Fees	\$5,000.00	\$1,933.13
Lab Supplies	\$13,000.00	\$13,731.44
Legal Fees	\$2,500.00	\$0.00
Lubricants	\$250.00	\$156.98
Miscellaneous Expense	\$500.00	\$475.57
Office Supplies	\$2,000.00	\$2,111.10
Payroll	\$126,000.00	\$112,745.29
Payroll Overtime	\$15,000.00	\$14,269.72
Holiday Pay	\$2,500.00	\$2,471.70
Plant Operations	\$2,500.00	\$1,786.10
Postage	\$2,000.00	\$788.40
Debt. Principal	\$53,400.00	\$53,333.32

Printing Costs	\$500.00	\$195.00
Professional Publication	\$50.00	\$0.00
Propane	\$2,500.00	\$2,037.60
Safety Supplies	\$500.00	\$200.96
Sewer Piping	\$2,000.00	\$0.00
FICA	\$8,950.00	\$8,028.31
Medicare	\$2,100.00	\$1,877.51
W. Main Street State Paving	\$0.00	\$0.00
System Repair	\$30,000.00	\$6,977.00
System Maintenance	\$50,000.00	\$47,749.29
Telephone	\$2,100.00	\$2,614.18
Tool Purchase	\$500.00	\$55.77
Training Cost	\$500.00	\$147.00
Transfer Out	\$0.00	\$0.00
Truck	\$1,500.00	\$417.81
Worker's Comp.	\$1,650.00	\$1,651.48
Refunds	\$0.00	\$0.00
Trans. Tax Collector	\$0.00	\$0.00
Snow Removal	\$500.00	\$0.00
ICMARC Retirement	\$6,000.00	\$6,170.25
Emergency CAP Reserve	\$10,000.00	\$10,000.00
Sludge CAP Reserve	\$40,000.00	\$40,000.00
I/I Reduce CAP Reserve	\$20,000.00	\$20,000.00
Total Expenses	\$681,800.00	\$540,046.39

HILLSBOROUGH WATER TREATMENT FACILITY

Report of the Treasurer

TD Bank (operating Account)		
Balance 1/1/2013		\$107,930.85
2013 Lien Warrant = \$93,356.78 (\$88,885.70 inv & \$4,471.08 interest thru 1/31/13)	\$93,356.78	
2012 Receivables Collected	\$42,045.00	
2012 Receivables Interest Collected	\$1,160.09	
2012 Receivables Collected	\$539,699.11	
2012 Receivables Interest Collected	\$1,384.87	
Credit Memos	\$7,011.83	
Miscellaneous	\$2,247.80	
Checking Account Interest Earned	\$119.50	
Water Filtration Grant	\$11,234.22	
Voided Check	\$3,705.00	
Due to Sewer	\$1,532.69	
Due to Tax Collector	\$244.26	
Due from 2012 Warrant Article 8 Chlorination System Project	\$145,103.18	
Due from Surplus for USDA payment	\$36,279.00	
Total Income		\$885,123.33
2013 Operating Budget	\$627,483.41	
Refund Credits	\$322.18	
Transfer Surplus Funds to NH PDIP	\$7,930.85	
Voided Check	\$3,705.00	
Due to Sewer	\$1,532.69	
Due to Tax Collector	\$244.26	
2012 Warrant Article 8 Chlorination System Project Paid Invoices	\$157,270.99	
Total Disbursements		\$798,489.38
Balance as of 12/31/2013		\$194,564.80
Petty Cash		
Beginning Balance 1/1/2013		\$100.00
Balance as of 12/31/2013		\$100.00
NH PDIP (Investment Account)		
Balance as of 1/1/2013		\$272,609.93
Interest Earned	\$89.28	
Deposits	\$7,930.85	
Due from Surplus for USDA payment	(\$36,279.00)	
Balance as of 12/31/2013		\$244,351.06

Lake Sunapee Bank (2012 Water Treatment Plant Project Retainage)		
Balance as of 01/01/2013		\$0.00
Deposits	\$580.00	
Interest Earned	\$0.00	
Reduce Retainage	\$0.00	
Balance as of 12/31/2013		\$580.00

Summary of Water Treatment Funds Held		
Lake Sunapee Bank (operating account)		\$194,564.80
Cash Register		\$100.00
NH PDIP (investment account)		\$244,351.06
Lake Sunapee Bank (2012 Water Treatment Plant Project Retainage)		\$580.00
Total Funds Held as of 12/31/2013		\$439,595.86

HILLSBOROUGH WATER TREATMENT FACILITY FINANCIAL REPORT

December 31, 2013

WATER FUND

ASSETS

Lake Sunapee Bank	\$194,564.80
Petty Cash	\$100.00
NH PDIP (investment account)	\$244,351.06
Lake Sunapee Bank (2012 Water Treatment Plant Project Retainage)	<u>\$580.00</u>
TOTAL CASH:	\$439,595.86

Outstanding Income:

Uncollected Receivables	\$122,392.71
TOTAL ASSETS:	\$561,988.57

***HILLSBOROUGH WATER TREATMENT FACILITY
DETAILED STATEMENT OF EXPENSES***

ACCOUNT	BUDGETED AMOUNT	EXPENDED AMOUNT
Advertising	\$500.00	\$494.00
Building Maintenance	\$2,500.00	\$1,102.02
Chlorine	\$5,000.00	\$5,695.66
Clothing Expenses	\$1,000.00	\$962.76
Computer	\$2,000.00	\$1,544.50
Contract Mowing/Clearing	\$1,800.00	\$1,167.00
Contract Services	\$40,000.00	\$39,169.09
Electricity	\$6,000.00	\$6,569.13
Engineering	\$10,000.00	\$0.00
Equipment Purchase	\$3,000.00	\$1,623.17
Equipment Rental	\$750.00	\$580.14
Equipment Repair	\$2,000.00	\$2,110.20
Gasoline	\$2,000.00	\$1,603.14
Computer Hardware	\$0.00	\$0.00
Health Insurance	\$10,380.00	\$10,841.39
Dental Insurance	\$810.00	\$815.48
Paving	\$5,000.00	\$6,844.75
Property & Liability Insurance	\$2,000.00	\$1,590.02
Debt. SVC Interest	\$90,000.00	\$89,775.71
Janitorial Supplies	\$250.00	\$42.73
Lab Supplies	\$2,500.00	\$2,356.88
Legal Fees	\$2,500.00	\$0.00
Lubricants	\$100.00	\$0.00
Miscellaneous Expense	\$1,000.00	\$550.44
Office Supplies	\$1,500.00	\$1,768.18
Payroll	\$31,000.00	\$28,197.73
Payroll Overtime	\$2,000.00	\$1,122.30
Holiday Pay	\$250.00	\$0.00
Plant Operations	\$1,000.00	\$1,452.95
Postage	\$6,000.00	\$3,960.89
Potassium Hydroxide	\$10,000.00	\$7,361.43
Debt SVC Principal	\$252,279.00	\$251,808.18
Printing Costs	\$6,000.00	\$1,940.40
Professional Dues	\$800.00	\$783.00
Professional Publication	\$50.00	\$0.00
Propane	\$5,500.00	\$4,628.07
Safety Supplies	\$500.00	\$233.97
FICA	\$2,100.00	\$1,818.03

Medicare	\$500.00	\$454.50
State W. Main Street Project	\$0.00	\$0.00
System Repair	\$25,000.00	\$13,787.19
System Maintenance	\$25,000.00	\$21,551.14
Telephone	\$2,900.00	\$3,123.92
Tool Purchase	\$500.00	\$86.77
Training Cost	\$500.00	\$0.00
Transfer Out	\$0.00	\$0.00
Truck	\$1,200.00	\$399.37
Register Heads	\$10,000.00	\$0.00
System Parts	\$10,000.00	\$9,331.37
Lab Fees	\$13,000.00	\$6,709.00
Worker's Comp.	\$300.00	\$0.00
Refunds	\$0.00	\$0.00
Trans. Tax Collector	\$0.00	\$0.00
Snow Removal	\$500.00	\$325.00
ICMARC Retirement	\$1,500.00	\$1,201.81
Emergency Capital Reserve	\$30,000.00	\$30,000.00
Sand Replacement Capital Reserve	\$30,000.00	\$30,000.00
System Imp. Capital Reserve	\$30,000.00	\$30,000.00
Line Rehab Capital Reserve	\$0.00	\$0.00
UV Bulb Capital Reserve	\$0.00	\$0.00
Zinc Orthphosphate	\$0.00	\$0.00
Total Expenses	\$690,969.00	\$627,483.41

FULLER PUBLIC LIBRARY FINANCIAL REPORT

Fiscal Year Ended December 31, 2013

RECEIPTS

Book Sales	\$3,165.27
Cartridge Recycling Program	\$25.00
Copies & Faxes	\$1,501.25
Donations/Gifts	\$260.00
Fines	\$621.89
Grants	\$430.00
Lost Books	\$566.21
Miscellaneous	\$75.00
Museum Passes	\$128.75
NH Humanities Council	\$747.50
Non-resident Fees	\$565.00
Refund	\$29.00
Solomon Fund	\$250.00
Tote Bags/T-shirts	\$176.75
Town Appropriations	\$155,019.16
Town of Windsor Appropriations	\$1,000.00
<u>TOTAL RECEIPTS</u>	\$164,560.28
Balance on hand Jan. 1, 2013	<u>\$9,446.56</u>
	\$174,006.84

FULLER PUBLIC LIBRARY FINANCIAL REPORT

Fiscal Year Ended December 31, 2013

EXPENSES

Payroll	\$92,350.03
FICA & Medicare	\$7,730.29
Health & Dental	\$34,978.44
Retirement	\$3,060.40
Adult Programs	\$208.54
Advertising	\$43.50
Bank Fees	\$67.20
Books	\$9,092.68
Building Project	\$8,651.18
Children's Program	\$125.49
Dues & Conference Fees	\$1,835.00
Equipment	\$359.99
Furniture	\$2,154.40
Lost Books	\$93.99
Maintenance	\$345.00
Media	\$1,112.10
Mileage	\$285.50
Miscellaneous	\$9.24
NH Humanities Council Programs	\$907.50
Passes	\$515.00
Periodicals	\$2,735.49
Postage & Delivery	\$375.03
Refunds	\$24.95
Summer Reading Program	\$1,070.92
Supplies	\$1,463.63
Telephone	\$734.71
Workers' Comp	\$238.64
TOTAL EXPENSES	\$170,568.84
Balance on hand Dec. 31, 2013	<u>\$3,438.00</u>
	\$174,006.84

***FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC DEPOSIT
INVESTMENT POOL***

PROJECT LIFT

Beginning balance	\$74,224.62
Contributions	\$102,414.49
Income earned	\$29.17
Total income	\$176,668.28
Withdrawals	\$72,000.00
Ending Balance	\$104,668.28

LIBRARY ACCOUNT

Beginning balance	\$316,236.57
Contributions	\$4,733.89
Income earned	\$112.29
Total income	\$321,082.75
Withdrawals	\$7,500.00
Ending Balance	\$313,582.75

PROJECT LIFT ACTUAL EXPENSES/REVENUE 2013

Project LIFT Revenue/2013

Ladies Benevolent Society	\$40.00
NH Department of Education	\$59,171.49
Town of Antrim, NH	\$1,000.00
Town of Francestown, NH	\$200.00
Town of Bennington, NH	\$400.00
Town of Washington, NH	\$500.00
Town of Hillsborough, NH	\$13,500.00
Town of Greenfield, NH	\$100.00
Town of Henniker, NH	\$350.00
Town of Peterborough, NH	\$450.00
Henniker Rotary Club	\$450.00
Con-Val School District SAU#1	\$6,145.00
Hillsboro-Deering School District	\$16,423.00
Monadnock Paper Mill	\$550.00
Public Service/NH	\$250.00
Public Service/NH	<u>\$500.00</u>
TOTAL	\$100,029.49

Project LIFT Expenses/2013

Teaching Staff	\$17,897.15
Telecom/TDS	\$1,271.47
Materials	\$1,223.84
Postage	\$53.90
Printing	\$186.07
Office Supplies	\$2,864.86
Student Support	\$2,377.06
Salary	\$35,199.86
FICA	\$2,182.37
Medicare	\$509.95
Retirement	\$1,739.67
Health	\$7,324.68
Dental	<u>\$479.13</u>
TOTAL	\$73,310.01

2013 PAYROLL BY DEPARTMENT

TOWN OFFICE:

Treasurer	1	\$2,000.00
Deputy Treasurer	1	\$1,000.00
Selectmen	4	\$6,000.00
Trustee of Trust Funds Treasurer	1	\$1,000.00
Town Clock Caretaker	1	\$500.00
Town Administrator	1	\$67,228.72
Secretary	2	\$79,556.99
Recording Secretary	1	\$3,079.78
Finance Administrator	1	\$55,890.77
Supervisor of the Checklist	3	\$1,168.14
Tax Collector/Town Clerk	1	\$48,770.18
Deputy Tax Collector/Town Clerk*	1	\$31,529.76
Community Building Complex Caretaker	1	\$7,537.92

POLICE DEPARTMENT:

Chief	1	\$88,802.57
Captain	1	\$80,240.29
Sergeants (one for two months)	2	\$88,416.66
Officers*	9	\$589,052.95
Special Officer	1	\$5,225.88
Secretary	1	\$41,644.28
Crossing Guard	1	\$4,579.90
Station Landscaper	1	\$617.27

FIRE/RESCUE DEPARTMENT:

Chief	1	\$72,282.64
Full-time EMT*	1	\$47,026.60
Firefighter/Emergency Management	1	\$4,745.03
On-Call Firefighter/Rescue	50	\$192,287.49

BUILDING DEPARTMENT:

Building Inspector	1	\$20,114.15
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PLANNING DEPARTMENT:

Planning Director	1	\$39,195.09
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DISPATCH:

Supervisor	1	\$53,529.90
Dispatchers*	4	\$173,300.64
Part-time* and On-Call Dispatchers	5	\$54,251.03

YOUTH SERVICES:

Director	1	\$54,010.40
Part-time Employees	5	\$28,094.22

HIGHWAY DEPARTMENT:

Foreman	1	\$68,647.17
Assistant Foreman*	1	\$57,728.50
Mechanic*	1	\$56,521.71
Heavy Equipment Operators*	3	\$149,030.07
On-Call Winter Employees	8	\$21,255.53
Sidewalk Plow Operator*	1	\$21,044.56

TRANSFER STATION:

Manager	1	\$51,457.78
Assistant Manager*	1	\$38,804.72
Part-time Employee*	3	\$54,214.99

ANIMAL CONTROL:

Officer	3	\$8,475.28
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WELFARE DEPARTMENT:

Director	1	\$43,404.85
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PARKS & RECREATION:

Director	1	\$9,800.00
Maintenance*	1	\$21,044.56
Lifeguards/Camp Councilors	28	\$55,070.71

LIBRARY:

Head Librarian	2	\$39,042.02
Assistant Librarian	2	\$28,655.88
Librarians	5	\$31,629.57
Treasurer	1	\$1,725.77

PROJECT LIFT:

Director	1	\$35,199.86
Part-time Tutors	3	\$16,659.50

SENIOR ACTIVITIES:

Van Driver	1	\$2,400.00
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WATER & SEWER DEPARTMENTS:

Commissioners	3	\$6,000.00
Secretary	1	\$42,929.40
Part-time Office Assistant	1	\$4,564.49
Wastewater Plant Operator	1	\$59,147.04
Assistant Wastewater Operator	1	\$46,165.81

\$2,913,299.02

* - Union Positions

NOTES